

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE COUNCIL CHAMBERS, BALFOUR STREET, CULCAIRN
AT 4.30PM ON WEDNESDAY, 11 FEBRUARY 2015**

4. SPECIAL RATE VARIATION APPLICATION TO INDEPENDENT PRICING AND REGULATORY TRIBUNAL

3987 RESOLVED [Meyer/Osborne]

That:

1. Council make application to the Independent Pricing and Regulatory Tribunal (IPART) for a Special Rate Variation, retained permanently in Council's rate base, of 7.21% for the 2015/2016 financial year, 7.46% for the 2016/2017 financial year and 7.15% for the 2017/2018 financial year, as permitted under Section 508(A) of the *Local Government Act 1993*;
2. Council adopt the revised Long Term Financial Plan 2014/2015 – 2023/2024;
3. the updated Debt Recovery Policy, Hardship Policy and Pensioner Concession Policy as presented to the November 2014 meeting of Council be adopted;
4. Council note the conclusion of community engagement on the proposal and acknowledge the community's contribution in developing the final application;
5. Council continue to pursue organisational efficiencies through the continued implementation of regular service reviews; and
6. a further report be submitted to Council following IPART's determination of Council's application, expected in June 2015.

5. SPORTING & RECREATION RESERVE USE AGREEMENT AND POLICY

Cr McInerney left the chamber at 5.25pm and returned at 5.29pm.

3988 RESOLVED [Quinn/Schilg]

That:

1. Council endorse the implementation of the Sporting & Recreation Reserve Use – Application and Agreement for all Council owned and managed sporting and recreation reserves and facilities, including a slight revision to include tennis in seasonal activities.
2. the Greater Hume Shire Council's Sporting and Recreation Reserve Use Policy be adopted, as presented.
3. that the policy and procedure be widely and ongoing publicised.

SIGNAL OF INTENT – SPECIAL RATE VARIATION APPLICATION TO INDEPENDENT PRICING AND REGULATORY TRIBUNAL

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To seek a resolution of Council authorising the General Manager to formally notify the Independent Pricing and Regulatory Tribunal (IPART) of Council's intention to apply for an increase in total rate revenue of 7.81%, 7.46% and 7.15% respectively for a period of three financial years commencing 2015/2016.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths

Strategy 7.6 Ensure Greater Hume Shire Council is financially sustainable

DISCUSSION

As Councillors would be aware, reports were submitted to the November 2013 and December 2013 Council Meetings in relation to the lodgement of a Special Rate Variation (SRV). As presented to the December 2013 meeting, consulting with IPART at that time indicated that it would be prudent for Council defer lodgement of an application for a Special Rate Variation for twelve months so as to ensure that a strong application is presented to IPART for commencement from the 2015/2016 financial year.

Since that time, considerable work has been undertaken in relation to fully understanding the application process and building a comprehensive community engagement strategy. A report was presented to the August 2014 meeting of Council whereby the following resolution was passed:

3858 RESOLVED [Osborne/Schoff]

That Council:

- 1. amend the Greater Hume Shire Council Community Engagement Strategy to include the five additional consultation mechanisms outlined in the report to the August 2014 meeting of Council.*
- 2. engage suitably qualified research organisations to undertake a community survey based predominately on the proposed special rate variation application together with a series of questions aimed at reaffirming that the upgrading of Council's road network remains the key priority as identified in the 2012.*
- 3. engage the services of a qualified and experienced researcher to undertake an analysis on the financial impact of the proposed rate increase on the local community both currently and into the future.*

In line with the above resolution, IRIS Research has been commissioned to conduct an independent telephone survey during November to gauge community attitudes regarding the SRV strategy. Further, the Western Research Institute (WRI) has also been commissioned to undertake a financial impact analysis of the proposed rate increase on the Shire's community. Finally, Council's Community Engagement Strategy has been updated to include a specific section on the consultation mechanisms that will be implemented as part of the SRV process.

Impact of Services

Following is an extract from the “Options for Achieving a Better Road Network – Community Engagement Guide” outlining the impact on services levels associated with a successful SRV application.

Option 1 proposes a rate increase to IMPROVE service levels.

Option 1 - IMPROVED SERVICE LEVELS

Under Option 1, we stop the decline in Council's \$250 million worth of built assets and have a greater capacity to fund required renewal and maintenance.

Key features	The condition of our road network will be improved thus reduce planned maintenance.
	It will reduce the frequency of rural road resealing from 31 years to 21 years and gravel resheeting from 29 years to 21 years.
	Under the proposal urban sealed roads would meet industry standards.
	This will enable existing funds to be applied to renewal of other assets such as swimming pools, public halls and community buildings and amenities.
	Rates increase by an average of 9.35% (including rate peg) each year cumulative for three years.

Option 1 - IMPROVED SERVICE LEVELS

Rates	Sustainable increase.
Infrastructure and services	Improve.
Options and impacts up for consideration	
Rural sealed and unsealed road network	Moderate increase in renewal program to a satisfactory level over time.
Stormwater and drainage	Existing funding maintained and likely to be increased over time.
Swimming Pools	Existing funding maintained and a long term upgrade plan developed for all pools.
Public halls and other community buildings	Existing funding maintained. Increased program of refurbishments and upgrades will be undertaken over time.
Parks and Playgrounds	Maintain current level of mowing. Existing funding maintained to replace and upgrade playground equipment.
Libraries	Existing funding maintained to continue to develop libraries into community spaces.
Community Development	Current service levels maintained.
Economic Development and Tourism	Current service levels maintained.

As Councillors would be aware, the principle aim of the SRV is to raise additional revenue so as to facilitate increased expenditure in the areas of Gravel Resheeting and Sealed Road Resealing. The table below illustrates the additional expenditure across each area on an annual and compounding basis. As Councillors will note, the total amount of additional expenditure over the three years of the SRV will be \$1,903,500, increasing by \$951,750 per annum thereafter. The cumulative effect of the increase will result in an additional \$8,565,750 being spent on Council's road network over the ten year period 2015/2016 to 2025/2026.

Budget Figures with Special Rate Variation Income					
	Gravel Road Resheeting	Sealed Road Resealing (Urban)	Sealed Road Resealing (Rural)	Total Annual Expenditure	<i>Expenditure Increase After 3 years of Special Rate Variation</i>
2014 / 2015	\$625,000.00	\$100,000.00	\$630,000.00	\$1,355,000.00	<i>\$0.00</i>
2015 / 2016	\$808,625.00	\$125,000.00	\$788,625.00	\$1,722,250.00	<i>\$317,250.00</i>
2016 / 2017	\$992,250.00	\$150,000.00	\$947,250.00	\$2,089,500.00	<i>\$634,500.00</i>
2017 / 2018	\$1,175,875.00	\$175,000.00	\$1,105,875.00	\$2,456,750.00	<i>\$951,750.00</i>
TOTAL EXPENDITURE	\$3,601,750.00	\$550,000.00	\$3,471,750.00	\$7,623,500.00	<i>\$1,903,500.00</i>

<i>Expenditure Increase After 3 years of Special Rate Variation</i>	<i>\$951,750.00</i>	<i>\$120,000.00</i>	<i>\$831,750.00</i>	<i>\$1,903,500.00</i>
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Impact on Rating

The proposed SRV will result in an increase in total rate revenue of 7.81%, 7.46% and 7.15% respectively for a period of three financial years commencing 2015/2016.

The following table summarises the impact across Residential, Business and Farmland rating categories. It should be noted that the increases shown in the below table include an assumed rate peg increase of 3% each year.

	2014/2015	2015/2016	2016/2017	2017/2018
		SRV Year 1	SRV Year 2	SRV Year 3
Aggregated Residential				
Total assessments	3560	3560	3560	3560
Total revenue	\$2,046,812.22	\$2,285,101.47	\$2,530,539.41	\$2,783,340.48
Average	\$574.95	\$641.88	\$710.83	\$781.84
Average Increase \$	\$13.28	\$66.94	\$68.94	\$71.01
Average Increase %	2.36%	11.6%	10.7%	10.0%
Business				
Total assessments	500	500	500	500
Total revenue	\$301,496.23	\$335,384.50	\$370,289.42	\$406,241.49
Average	\$602.99	\$670.77	\$740.58	\$812.48
Average Increase \$	\$14.60	\$67.78	\$69.81	\$71.90
Average Increase %	2.48%	11.2%	10.4%	9.7%
Aggregated Farmland				
Total assessments	2325	2325	2325	2325
Total revenue	\$4,251,697.18	\$4,494,769.84	\$4,745,134.66	\$5,003,010.42
Average	\$1,828.69	\$1,933.23	\$2,040.92	\$2,151.83
Average Increase \$	\$36.72	\$104.55	\$107.68	\$110.91
Average Increase %	2.05%	5.7%	5.6%	5.4%
Overall Increase				
Total assessments	6385	6385	6385	6385
Total revenue	\$6,600,005.63	\$7,115,255.81	\$7,645,963.48	\$8,192,592.39
Average	\$1,033.67	\$1,114.37	\$1,197.49	\$1,283.10
Average Increase \$		\$80.70	\$83.12	\$85.61
Average Increase %		7.81%	7.46%	7.15%

The table below illustrates the compounded effect of the variation. As can be seen, the SRV proposal adds approximately an additional 29.1% (38.37% - 9.27%) over three years to what would have been paid by an average ratepayer in the Residential category under a rate peg only scenario. For an average ratepayer in the Residential Villages category the additional increase is 34.69% and for an average Farmland ratepayer the additional increase is 8.02%.

	Rates Payable 2014/2015	Rates Payable 2017/2018	Cumulative Increase Including SRV		Cumulative Increase 3% Rate Peg Only	
			\$	%	\$	%
Residential Property with average valuation of \$41,288	\$527.83	\$730.35	\$202.52	38.37%	\$48.94	9.27%
Residential Villages Property with average valuation of \$62,530	\$442.81	\$637.45	\$194.64	43.96%	\$41.06	9.27%
Rural Residential Property with average valuation of \$137,184	\$839.16	\$1,070.54	\$231.38	27.57%	\$77.81	9.27%
Business Property with average valuation of \$51,140	\$602.99	\$812.48	\$209.49	34.74%	\$55.91	9.27%
Farmland Property with average valuation of \$590,669	\$1,914.65	\$2,245.76	\$331.11	17.29%	\$177.54	9.27%
Farmland Forestry Property with average valuation of \$208,688	\$1,053.20	\$1,304.43	\$251.23	23.85%	\$97.66	9.27%

Consultation Activities

The following table outlines the activities which Council has initiated in order to provide opportunities for residents to share their thoughts on the three year SRV proposal.

Method	Description
Community Engagement Guide "Options for Achieving a Better Road Network"	A copy of the 16-page booklet delivered to all households in Greater Hume Shire via direct mailout (4,800 copies). Delivery commenced 3 November 2014
Press Releases	A number of media releases will be issued outlining key dates and consultation activities such as dates/times of the Consultation Sessions, commencement of the IRIS Research telephone survey etc. Issues dates are as follows: Media Release 1 – issued 3 November Media Release 2 - issued 11 November Media Release 3 – to be issued 19 November Media Release 4 – to be issued 27 November Media Release 5 – to be issued 1 December Media Release 6 – to be issued 4 December
Static displays and information	Posters and additional copies of the Community Engagement Guide available at Council sites and facilities
Website	Greater Hume Shire Council website updated with SRV proposal displayed prominently on the Home page. Link for home page to dedicated area on the website which provides all information included in the printed Community Engagement Guide. In addition, an on-line rate calculator has been developed whereby ratepayers can obtain an estimate of their General Rates including the SRV for 2015/2016
Telephone Survey	A telephone survey of 500 randomly selected residents will be undertaken by IRIS Research commencing 12 November 2014. The survey will focus on asking participants to rank the importance of maintaining various types of infrastructure assets as well as asking participants whether they support Option 1 – Increase rate revenue via the SRV or Option 2 – Increase rates by rate peg only
Community Information Sessions	Residents will have the opportunity to discuss the SRV proposal in person with staff and Councillors at the following Community Information Sessions: Jindera 20 November 2.00pm – 4.00pm Holbrook 21 November 9.30am – 11.00am Culcairn 21 November 2.00pm – 4.00pm Henty 28 November 9.30am – 11.30am Walla Walla 28 November 2.00pm – 4.00pm
Facebook	Masthead photo on Greater Hume Facebook page has been updated to reflect the image on the front page of the Community Engagement Guide. A Facebook Conversation Plan has been developed including protocols for responding to postings and actions to take in relation to rude or offensive postings
Freecall Telephone Contact	Calls received through the Freecall 1300 telephone number will be monitored and logged

Overriding the above direct consultation activities will be a revised Community Engagement Strategy. Councillors will recall that a report was submitted to the August 2014 meeting of Council outlining the specific consultation activities to be undertaken prior to and during the SRV application period. Council's formal Community Engagement Strategy has been rewritten to better reflect contemporary engagement practices and to incorporate the specific engagement activities detailed in the August 2014 report and outlined in the above table. A copy of the revised Community Engagement Strategy is included as **ANNEXURE #**.

Impact of Potential Rate Increases – Independent Review of Capacity to Pay and Review of Debt Collection and Hardship Provisions

Examining and reporting on the community's capacity to pay higher rates is a central component of the SRV application process. That being the case, Council has commissioned the Western Research Institute (WRI) to undertake a financial impact analysis of the proposed rate increase on the local community.

WRI will use a number of criteria in undertaking the assessment such as examining current and proposed rate levels as a proportion of total household expenditure, the level of the proposed rate increase compared to likely rate increases in neighbouring councils and other councils of comparative size and nature to Greater Hume Shire Council.

WRI have commenced work on the project and a final report is expected to be provided to Council by mid December 2014.

In addition to the research being undertaken by WRI, Council is also required to critically review its current policies in relation to debt recovery, hardship provisions and pensioner concessions. Management has undertaken extensive research into best practice policies governing the above areas and completed a total re-write of Council's current policies. Draft copies of the updated Debt Recovery Policy, Hardship Policy and Pensioner Concession Policy are included as **ANNEXURE #**. It is acknowledged that under normal circumstances those areas of a revised policy that have been amended or updated are highlighted in **yellow** so as to allow Councillors to quickly identify the new/revised section. As mentioned, the revision of the above policies has been of such magnitude that they should be seen as a totally new policy and not simply a revision of an existing policy. Accordingly, the use of yellow highlight has not occurred in this instance.

Given the extent of the changes made to the policies and the important role that they will play in managing potential financial impacts of the proposed SRV it is recommended that the draft policies be placed on public display for a period of 28 days (submissions will close at 4pm Wednesday 17 December 2014) so as to provide members of the public to comment on any aspect of the draft policies.

Application Timeline

In accordance with the timelines specified in the Office of Local Government "*GUIDELINES FOR THE PREPARATION OF AN APPLICATION FOR A SPECIAL VARIATION TO GENERAL INCOME FOR 2015/2016*" Council is required to notify IPART of its intention to apply for a special variation by 13 December 2014. Completed applications must be submitted to IPART no later than 16 February 2015.

Whilst development of the formal application to IPART will continue on the basis of meeting the 16 February deadline, it is nonetheless important that Council critically examine the responses received from the community during the consultation period and assess the level of support (or otherwise) for the proposed SRV. It is therefore recommended that following

the conclusion of the community consultation process, and after taking into consideration the views of the community, Council formally resolve to proceed (or to not proceed) with submitting the application to IPART.

In order to comply with the above process and meet the 16 February closing date for lodgement of applications to IPART, Council's February 2015 meeting date will need to be brought forward one week and be held on **Wednesday 11 February 2015**.

BUDGET IMPLICATIONS

Council's 2014 – 2018 Delivery Program provides extensive information on the financial implications of the SRV including a complete four year operational budget incorporating the additional revenue and expenditure emanating from the SRV.

CONCLUSION

There is no doubt that pursuing a rate increase is challenging. Council is faced with the unenviable task of addressing an increasing gap between revenue and expenditure. However, with no flexibility in the current standardised rate peg system, the only option available is to pursue a special rate increase.

Clearly, should any other alternative be available, no council and its community would choose this path. Unfortunately however, there is no alternative to achieving a lasting, secure and meaningful increase in revenue.

The results of an application to IPART will not be known until May 2015.

RECOMMENDATION

That

1. The Independent Pricing and Regulatory Tribunal (IPART) be advised of Council's intention to apply for an increase in total rate revenue of up to 7.81% for the 2015/2016 financial year, 7.46% for the 2016/2017 financial year and 7.15% for the 2017/2018 financial year, as permitted under Section 508(A) of the *Local Government Act 1993*, by 12 December 2014;
2. Community consultation on the proposal is to continue and the revised Community Engagement Strategy be adopted;
3. Work is commenced on the development of a formal application to IPART and supporting documents, noting the deadline for submissions of 16 February 2015;
4. The date of the February 2015 Council Meeting be brought forward one week and the meeting held on Wednesday 11 February 2015;
5. Council continues to pursue organisational efficiencies through the continued implementation of regular service reviews;
6. The updated Debt Recovery Policy, Hardship Policy and Pensioner Concession Policy be placed on public display for a period of 28 days with the closing date for submissions being 4pm Wednesday 17 December 2014;

7. Council continue to enhance methods to improve community awareness of the services provided by Council, the costs associated with service delivery and costs imposed by other levels of government

COMMUNITY ENGAGEMENT STRATEGY

Report prepared by Director Corporate & Community Services – David Smith

REASON FOR REPORT

To recommend a range of community engagement strategies in relation to Council's Special Rate Variation application.

REFERENCE TO DELIVERY PLAN ACTION

Strategy 5.2 To provide and maintain safe and serviceable public facilities and infrastructure including roads, drainage and footpaths

Strategy 7.6 Ensure Greater Hume Shire Council is financially sustainable

DISCUSSION

As Councillors would be aware, a report was presented to the November 2013 meeting of Council in relation to a proposed Special Rate Variation (SRV).

Following consideration of the matters raised in the report the following resolutions were passed:

3624 RESOLVED [Meyer/Schoff]

That Council authorise the General Manager to advise IPART of Council's intention to make a special rate variation and further consideration of rate models be considered over coming weeks.

After consulting with IPART it was recommended that Council defer lodgement of an application for a Special Rate Variation for twelve months so as to ensure that a strong application is presented to IPART for commencement from the 2015/2016 financial year.

A key component of Council's application will be an effective Community Engagement Strategy whereby Council is able to show direct evidence that the community were informed throughout the application process and that Council is committed to ensuring that all views are considered through inclusive deliberation and the active involvement of the community.

Council's current Community Engagement Strategy was prepared prior to the development of Council's initial Community Strategic Plan. That being the case, it is recommended that the Community Engagement Strategy be reviewed and that the following strategies be incorporated:

1. Community Survey

As Councillors would be aware, Greater Hume Shire Council undertakes a formal community survey on a bi-annual basis. Provision has been made in the 2014/2015 budget (\$20,000) for another survey to be conducted during the current financial year.

It is recommended that a suitably qualified research organisation be engaged to undertake a community survey based predominately on the proposed special rate variation application together with a series of questions aimed at reaffirming that the upgrading of Council's road network remains the key priority as identified in the 2012 survey. It is envisaged that the cost of the community survey will be in the vicinity of \$14,000.

2. Financial Impact of the Proposed Rate Increase

A key component of Council's application to IPART will be an analysis on the financial impact of the proposed rate increase on the local community both currently and into the future. In preparing the special rate variation application, Council will be seeking to achieve a fair balance between rates levied on the shire population and the level of services that can be provided.

IPART's guidelines specify that the relevant evidence supporting the application for the rate increase should include the discussion of the community's capacity to bear the effects of the rate increase (for example SEIFA rankings, disposable income levels etc.) and the comparison of rate levels and socioeconomic indicators with peer group councils.

In order to demonstrate that the community's capacity to meet the long term financial commitments associated with the increased rates has been adequately assessed, it is recommended that Council engage the services of a qualified and experienced research organisation to assess the following issues:

- Is the proposed rate increase comparable to other price and cost increases in Greater Hume Shire?
- What is the impact of the proposed rate increase on Greater Hume Shire residents' household expenditure and the viability (financial bottom line) of Greater Hume Shire farm and non-farm businesses?
- What is the impact of the proposed rate increase on Greater Hume Shire's ranking relative to its peers in terms of personal incomes and other socioeconomic indicators?

It is envisaged that the cost of the financial impact study will be in the vicinity of \$6,000 - \$7,000.

3. Council's Website and Social Media

The effective use of Council's website and social media tools will be critical to the success of the community engagement process. A review of the engagement strategies undertaken by councils that were successful obtaining approval for a special rate variation in 2013/2014 shows that particular attention was paid to effective utilisation of websites, Facebook and other social media sources including a dedicated web page on the proposed special rate variation that clearly articulates key aspects such as:

- Background on the application process
- Council's current financial situation
- Detailed description of the special rate variation including rate tables, expenditure models etc

- An on-line Rates Calculator whereby residents can enter data relating to the property and obtain an estimate of the rates payable under the special rate variation proposal
- Commentary on the reasonableness of the proposed rate rise including a link to the financial impact report referred to in Item 2 above.
- An invitation to contact council

4. Direct Engagement With The Community

In past years, Council's community engagement activities consisted primarily of holding a series of public meetings and inviting residents to come along to listen to a prearranged message. The conversation was predominately one way and attendance low. Clearly, a more proactive and engaging approach is required.

It is recommended that Council's direct engagement consist of a number of targeted appearances of Councillors and senior staff at shopping precincts in the main towns across the shire. The aim would be to set up a stand that included, in written form, the same information on the proposed rate increase as outlined in the Item 3 above.

It is also recommended that Council undertake a random selection of ratepayers and send them a personal invitation to attend a face to face meeting to discuss the Special Rate Variation application. The randomly selected ratepayers could also be invited to participate in on-going consultation through the development of a formal Reference Group.

5. Direct Mail-Out to all Ratepayers

To further strengthen Council's consultation platform, it is recommended that an information brochure be distributed to all ratepayers explaining, in plain English, the key principles of the Special Rate Variation. The brochure would be kept as succinct as possible and would be signed by all Councillors and the General Manager. The brochure would also include a section whereby ratepayers could provide their comments in relation to the proposed rate variation together with details of Council's "Reply Paid" address.

It is envisaged that the brochure would be forwarded to all Councillors for approval and signing prior to being distributed.

BUDGET IMPLICATION

It is envisaged that the cost of the community survey and financial impact study will be in the vicinity of \$20,000. Council's 2014/2015 budget includes an allocation of \$20,000 for the commissioning of community survey activities.

CONCLUSION

A key component of Council's Special Rate Variation application will be an effective Community Engagement Strategy whereby Council is able to show direct evidence that the community were informed throughout the application process and that Council is committed to ensuring that all views are considered through inclusive deliberation and the active involvement of the community.

RECOMMENDATION

That Council:

1. Amend the Greater Hume Shire Council Community Engagement Strategy to include the five additional consultation mechanisms outlined in the report to Council August 2014.
2. Engage a suitably qualified research organisation be engaged to undertake a community survey based predominately on the proposed special rate variation application together with a series of questions aimed at reaffirming that the upgrading of Council's road network remains the key priority as identified in the 2012
3. Engage the services of a qualified and experienced research organisation to undertake an analysis on the financial impact of the proposed rate increase on the local community both currently and into the future.

**MINUTES OF THE ORDINARY MEETING OF GREATER HUME SHIRE COUNCIL
HELD AT THE BROCKLESBY HALL, BROCKLESBY
AT 4.30 PM ON WEDNESDAY, 20 NOVEMBER 2013**

3623 RESOLVED [Osborne/O'Neill]

That standing orders resume at 6.52pm

6. PROPOSED APPLICATION FOR SPECIAL RATE VARIATION

3624 RESOLVED [Meyer/Schoff]

That Council authorise the General Manager to advise IPART of Council's intention to make a special rate variation and further consideration of rate models be considered over coming weeks.

3625 RESOLVED [Osborne/McInerney]

That Council conduct a workshop on the matter on Tuesday, 26 November commencing at 5.30pm at Culcairn Chambers.

7. PROPOSED MINOR BOUNDARY ADJUSTMENT – TABLE TOP

3626 RESOLVED [Quinn/Osborne]

That:

1. Council consent to the proposed boundary adjustment for Lot 90 DP 1163496, Lots 103 & 104 DP 1163496 and Lot 44 DP 1004275 to be incorporated into the AlburyCity Council local government area.
2. Council advise AlburyCity Council of its consent and request for an application to the Division of Local Government for the proposed boundary adjustment.
3. the Mayor and General Manager be authorised to execute documents for the boundary adjustment to AlburyCity Council under the Common Seal of Council.

8. WIRRAMINNA ENVIRONMENT EDUCATION CENTRE COMMITTEE STATUS

3627 RESOLVED [Osborne/O'Neill]

That the report be received and noted.