



**THE INDEPENDENT PRICING AND REGULATORY TRIBUNAL OF NSW**  
**APPLICATION TO INCREASE MINIMUM RATES**  
**ABOVE THE STATUTORY LIMIT**

**Under Section 548(3) of the *Local Government Act 1993***

**APPLICATION FORM - PART A**

Before completing this form, you **MUST** read  
the Division of Local Government's  
*Guidelines for the preparation of an  
application to increase minimum rates above  
the statutory limit*

*Guidelines are available on the Division of Local Government's website  
at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au).*

**NOTE:** This part of the application must be completed in conjunction with Part B  
(Minimum Rate Increase above Statutory Limit - Application Form 2013/14 - Part B)

**Instructions**

**Application Form**

- ▶ Select your council name from the drop down list. (F14)
- ▶ Enter contact details for the responsible officer. (F17 - F20)

The remainder of the form is divided into two sections relating to **ordinary rate minimums** and **special rate minimums**. All non-shaded sections should be completed as relevant. The remaining cells/columns will populate automatically.

Ordinary Rate Minimums

- ▶ Enter each category or sub-category to which the proposed minimum amount/s will apply.
- ▶ Enter the minimum amount levied in 2012/13 and the proposed 2013/14 minimum amount for each category and sub-category. If a minimum amount was not levied in 2012/13, enter zero.  
(The total increase in dollar and percentage terms will be calculated automatically for each category/sub-category)
- ▶ Enter the total number of assessments within each category or sub-category in 2012/13 and 2013/14, and the number of assessments that will be on the proposed minimum amount within each category or sub-category.  
(The percentage of assessments on the minimum will be calculated automatically).

### Special Rate Minimums

- ▶ Enter the name of the special rate to which the proposed minimum amount will apply.
- ▶ Enter the minimum amount levied in 2012/13 and the proposed 2013/14 minimum amount for each special rate. If a minimum amount was not levied in 2012/13 enter zero.  
(The total increase in dollar and percentage terms will be calculated automatically for each category/sub-category)
- ▶ Enter the total number of assessments for each special rate in 2012/13 and 2013/14, and the number of assessments on the proposed minimum amount for each special rate (in 2012/13 and 2013/14).  
(The percentage of assessments on the minimum will be calculated automatically).

Enquiries regarding the completion of this application, or the application process, should be directed to:

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**Proposed Special Rate Adjustments**

