APPLICATION FORM – CERTIFICATE LIMIT REMOVAL

Application to remove certificate holding limit for a self registered GGAS Registry account

### Who should complete this form?

This form is for people who have created a self registered account in the Registry and require the certificate limit to be removed.

### What do I need to provide?

This application must be signed by a person legally authorised to sign this application and evidence of the signatory's authority must be included with this application. Evidence of the signatory’s authority differ between a legal person and a natural person.

**As a legal person (eg corporation) one of each of the following would be sufficient evidence:**

* name of organisation
* ACN/ABN of organisation (or other relevant code that may be verified for authenticity)
* documentation of authority to sign on behalf of the organisation eg ASIC or legal documentation.

**As a natural person, one of each of the following would be sufficient evidence:**

* A copy of a current document (or one that has expired within the last two years) showing the signature and photograph of the person (eg passport, drivers licence)
* A reference from a referee who has known the person for at least 12 months by the name provided in the identification document; is not related to the person by birth, marriage, de facto or same gender relationship, nor lives at the person’s address; and has examined the identification document and confirmed that the person is one and the same. Contact details for the referee should also be included as he/she may be contacted to confirm their statement.

### Who do I submit the application to?

Scheme Administrator

Greenhouse Gas Reduction Scheme

Independent Pricing and Regulatory Tribunal

PO Box Q290

QVB Post Office NSW 1230

Or delivered to:

Level 8

1 Market Street

SYDNEY NSW 2000

**Organisation or individual that owns the Registry account**

|  |  |
| --- | --- |
| **Applicant's Name:**  | <Company Name or individual name >  |
| **ABN (if applicable):** | <ABN Number>  |
| **Postal Address:**  | <Postal Address> |
| **State/Postcode:**  | <State/Postcode>  |
| **Telephone Number:**  | <Telephone Number>  |

**Registry account**

This information is available from the Registry. Simply logon and from the home page, select ‘Your profile’ located at the bottom right of the screen.

|  |  |
| --- | --- |
| **Owner ID:** | GHGR<00000> |
| **Owner Name:** | <Owner Name> |
| **Date Added:** | <Date added> |

**Signatory**

The signatory for this application must be legally authorised to sign this application. See the cover page of this form for details.

|  |  |
| --- | --- |
| **Name:**  | <Name> |
| **Job title:** | <Job title> |
| **Postal Address:**  | <Postal Address> |
| **State/Postcode:**  | <State/Postcode>  |
| **Telephone Number:**   | <Telephone Number>  |
| **Mobile Telephone Number:** | <Mobile Number> |
| **Fax Number:**   | <Fax Number>  |
| **Email:**   | <Email Address>  |

**Signed by or on behalf of the applicant**

|  |  |
| --- | --- |
| **Signature:** |  |
|  |  |
| **Name of signatory:** |  |
|  |  |
| **Position (if applicable):** |  |
|  |  |
| **Date:** |  |

Has this application been signed by a person legally authorised to sign on behalf of the organisation/individual and supporting documentation attached?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | [ ]  | **Yes** | [ ]  |  |

***If no,*** you must arrange for a legally authorised signatory to sign the application and ensure that supporting documentation is attached prior to submission. For more information refer to the cover page of this form.