

Item No.s	Responsible Department	Action	Performance Measure	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
GL1 Our Council works with the community									
GL1.1 Our community is involved in the planning and decision making process									
62	Operations Finance Information Technology	G1.1.1 Prepare, review and implement Asset Management Plans and Policies.	Implement the Asset Management Improvement Plan.						
71, 75	Strategic Land Use Planning Operations Tourism Water and Wastewater	GL1.1.2 Identify and develop new plans and strategies in line with the community's needs.	Develop and implement a Plan of Management for Lake Wallace. Plan prepared, consulted upon and adopted.						
			Review the Lake Lyell Lease Agreement as part of the contract renewal process to include: A review of subsidy/leases and Identification of future works/development and works program.						
22	Community and Culture	GL1.1.3 Prepare, review and implement Council's Policies in accordance with Policies Register.	Review the suite of Financial Assistance Policies; 4.2, 4.3, 4.4						
44	Finance		Review Policy 8.1 - Excessive Water Usage Allowance for Breakages.						
GL2 Moving towards a sustainable Council									
GL2.1 Revenue opportunities, costs savings and/or efficiencies are achieved.									
		GL2.1.1 Service level reviews will be undertaken in accordance with the Fit for the Future Implementation Plan.	A minimum of 3 Service Level Reviews will be undertaken per annum:						
5	Environment		Waste Management						
2,3	Community & Culture		Library Services						
Service Review Sheet, 63, 66,67,69	Strategic Land Use Planning/Development		Property and Commercial						
Service Review Sheet, 11, 26, 68,69,73	Strategic Land Use Planning/Development		Halls and Community Facilities.						
Service Review Sheet, 55			Customer Service						
4	Environment		Parking						
6	Operations		Water Meter Reading						
Service Review Sheet, 9, 21, 27,61	Operations		Capital and Operational Works						
Service Review Sheet, 12	Tourism Community & Culture Recreation Recreation Recreation/Environment Environment & Development Information Technology		Water Management						
			Waste Water Management						
			Tourism Services						
			Eskbank House Museum Management						
			Cemetery Services						
			Sporting Fields and Recreational Facilities Management						
			Weed Management						
			Regulatory and Compliance Program Management						
			Public Safety - CCTV						

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64,65	Operations		Investigate the consolidation of Depot Operations.						
1, 46	Corporate	GL2.1.2 Manage and Monitor Council's Finances.	Review Council's Fees and Charges to ensure commercial competitiveness and best practice management.						
40	Finance		Implement an Organisational Efficiency Target to identify and actively manage cost reductions annually.						
41	Finance		Review and adjust Operating Grants budget to reflect actual levels.						
45	Corporate		Develop and implement processes to streamline tendering and identify Aggregated Purchasing.						
49	Finance/Operations		Undertake a review of councils Asset Renewal Expenditure Classifications for Footpaths and Roads.						
52	Environment		Investigate the introduction of a special rate levy for environmental projects.						
52	Finance		Implement the Financial Management Improvement Plan.						
GL2.2 Use modern operating systems and apply contemporary practices.									
7	Information Technology	GL2.2.1 Investigate processes/applications/technologies to increase efficiencies and reduce costs.	Implement a paperless office to achieve a 5% reduction per annum in printing/paper costs.						
7	Finance		Achieve a 5% increase per annum on residents utilising electronic billing.						
Service Review Sheet, 60	Operations		Investigate the implementation of LED Streetlighting.						
	Information Technology		Undertake an audit of Telephone Landlines.						
43	Corporate/Customer Service		Develop a process for monitoring and reporting on common customer complaints so a more strategic approach can be taken to maintenance and asset renewals.						
47	Information Technology		Investigate and implement new technologies to improve the ability of Inspection Staff (indoor & outdoor employees) to send and receive information and comply with WHS requirements.						
48	Customer Service		Implement Sundry Debtor Payments through the Bpoint system.						
50	Finance		Undertake a review of Technology One processes to improve data collection and reporting.						
54	Organisational Development		Implement e-Timesheets and electronic leave approvals for all staff						
72	Operations		Investigate energy efficiency opportunities at the water and wastewater plants.						

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76	Development		Investigate energy efficiency opportunities on Council buildings.						
53	Operations	GL2.2.2 Maintain Council's fleet of plant and equipment to the satisfaction of internal and external customers.	Undertake a review of Council's Employee Lease Back vehicles.						

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GL3 We are all valued citizens									
GL3.3 Encourage a motivated and adaptive workforce.									
42 + Additional Resources identified in Sustainability	Organisational Development	GL3.3.1 Ensure the organisational structure is relevant to the organisations' needs/service development.	Implement the Workforce Plan.						
8			Review Council's operational requirements to identify areas where 'Seasonal Workforce' could be utilised to meet operational targets.						
51			Review Council's salary system.						
NE2 - We understand our Environment									
NE2.1 - Ensuring Council Land is suitable for its intended use									
77	Environment, Development, Operations, Economic Development, Strategic Land Use Planning	NE2.1.1. Undertake works to rehabilitate the Lithgow Gas Works Site	Develop and implement a rehabilitation strategy for Lithgow Gas Works Site.						