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**Date** 27 July 2021

**Subject** Meeting between Central Coast Council Administrator and IPART Chair

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Attendees

IPART: Carmel Donnelly (Chair); Liz Livingstone (CEO); Sheridan Rapmund (Director)

CCC: Rik Hart (Administrator); David Farmer (CEO).

- Carmel began the meeting with an acknowledgement of country.
- Carmel introduced herself as new chair of IPART and provided some background information on her career. Rik and David gave brief introductions including previous work history and experience prior to starting at the council.
- Carmel indicated that the full Tribunal was the decision making body of IPART. As such it was not appropriate in this meeting for the council to seek to influence or provide details as the full Tribunal was not present.
- Carmel noted that it was not appropriate to re-prosecute previous decisions.
- Carmel stated that as Chair she has a job to do, and she would discharge that responsibility with appropriate due diligence and without fear or favour.
- IPART provided information around the special variation process and the water price review process, including the steps involved and the planned timing of each process. [Presentation slides were prepared and shared].
- Rik provided an update on the council's current financial situation, including steps it had taken to reduce costs through reducing employee numbers.
- The council expressed a preference for resolving its financial situation as soon as possible.