Change notification

Licensees must complete and submit this change notification form in accordance with the *Reporting Manual for Network Operators and Retail Suppliers under Water Industry Competition Act 2006* (Reporting Manual) to IPART.

Licensee details

|  |  |
| --- | --- |
| Licensee name |  |
| Licence number |  |
| Licence type | Choose an item. |

Change description

#### Date of change

Click or tap here to enter text.

#### Type of change

[ ]  Agreement

[ ]  Authorised person(s)

[ ]  Commencement of commercial operation of infrastructure or supply of retail services

[ ]  Environmental controls or mitigation measures

[ ]  Information in the [WIC Act Licence Register](https://www.ipart.nsw.gov.au/Home/Industries/Water/Alternate-water-utilities-WIC-Act/WIC-Act-register/WIC-Act-Licence-Register)

[ ]  Licence plans (significant amendment)

[ ]  Non-potable water end-use(s)

[ ]  Other – please specify: Click or tap here to enter text.

#### Description of change

Describe the change and provide the specific licence obligation that requires the Licensee to report on the change.

Click or tap here to enter text.

#### Impacts of the change

Click or tap here to enter text.

#### Reasons or causes of the change

Click or tap here to enter text.

#### Actions or proposed actions (if applicable)

Click or tap here to enter text.

#### Any additional information (if applicable)

Click or tap here to enter text.

Next steps

* Submit this change notification form to IPART via WILMA. Use the notification category “Notification – Change”.
* The timeframe for submitting a change notification varies depends of the type of change. Refer to the Reporting Manual or your licence for details.