



NEW SOUTH WALES GOVERNMENT

WATER INDUSTRY COMPETITION ACT 2006

RETAIL SUPPLIER'S LICENCE

**[Insert applicant corporation's name]
(Insert ABN / ACN)**



New South Wales

Water Industry Competition Act 2006

Grant of Retail Supplier's Licence Licence No. [insert reference]

I, Greg Pearce MLC, Minister for Finance and Services, under section 10 of the *Water Industry Competition Act 2006*, grant a retail supplier's licence to:

[Insert applicant corporation's name] (Insert ABN / ACN)

to [supply water AND/OR provide sewerage services] by means of water industry infrastructure], subject to:

- (i) the conditions imposed by the *Water Industry Competition Act 2006*,

[in relation to a licence for supply of water:]

- (ii) the conditions imposed by clause 13(1)(a) and 13(2) and set out in Parts 1 and 2 of Schedule 2 to the *Water Industry Competition (General) Regulation 2008*

OR

[in relation to a licence for provision of sewerage services:]

- (iii) the conditions imposed clause 13(1)(b) and 13(2) and set out in Parts 1 and 3 of Schedule 2 to the *Water Industry Competition (General) Regulation 2008*,

OR

[in relation to licence for supply of water and provision of sewerage services]

- (iv) the conditions imposed by clause 13(1) and 13 (2) and set out in Part 1, 2 and 3 of Schedule 2 to the *Water Industry Competition (General) Regulation 2008*,

- (v) the conditions imposed by the Minister in the attached Schedule A, being special ministerially-imposed licence conditions for [insert applicant corporation's name]'s retail supplier's licence, and
- (vi) the standard conditions imposed by the Minister in the attached Schedule B being standard Ministerially-imposed licence conditions for all licensed retail suppliers.

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Minister for Finance and Services

Dated this day of 20

SCHEDULE A - SPECIAL MINISTERIALLY-IMPOSED LICENCE CONDITIONS FOR [INSERT APPLICANT CORPORATION'S NAME]'S RETAIL SUPPLIER'S LICENCE

This schedule sets out the conditions which the Minister imposes pursuant to section 13(1)(b) of the Act. In addition to these Ministerially-imposed conditions, the Licensee is subject to obligations imposed by the Act, the Regulation and the standard Ministerially-imposed licence conditions set out in Schedule B. The Minister may vary the conditions in this schedule or impose new conditions, provided there is no inconsistency with the conditions imposed on the Licensee by the Act or the Regulation.

A1 Activities authorised – non-potable water supply

[in relation to a licence for supply of non-potable water:]

- A1.1 This Licence authorises the Licensee and any authorised persons specified in Table 1.1:
- (i) to supply water by means of the water industry infrastructure specified in Table 1.2;
 - (ii) for the authorised purposes as specified in Table 1.3;
 - (iii) to the persons or classes of persons specified in Table 1.4;
 - (iv) within the area of operations specified in Table 1.5,
- subject to the conditions imposed by or under the Act, the Regulation and this Licence.

Table 1.1 Authorised persons

eg. Jemena Ltd
OR Not applicable

Table 1.2 Water industry infrastructure

eg, Infrastructure used for the production, treatment, filtration, storage, conveyance, or reticulation of non-potable water

Table 1.3 Authorised purposes

eg, Drinking water
eg. Cooling tower make up water, Industrial production process water, etc
OR alternatively use quantitative exposure values (where available)

Table 1.4 Persons or classes of persons

eg, Shell Refinery
eg. Not applicable
eg, residential premises within the area of operations specified in Table 5

Table 1.5 Area of operations

[eg, Fairfield recycled water treatment plant bounded by North Street and East Parade, Fairfield,
Land situated under Folio Identifiers Lot XXX DP XXX]

A2 Activities authorised – drinking water supply

[in relation to a licence for supply of drinking water:]

- A2.1 This Licence authorises the Licensee and any authorised persons specified in Table 2.1:
- (i) to supply water by means of the water industry infrastructure specified in Table 2.2;
 - (ii) for the authorised purposes as specified in Table 2.3;
 - (iii) to the persons or classes of persons specified in Table 2.4;
 - (iv) within the area of operations specified in Table 2.5,
- subject to the conditions imposed by or under the Act, the Regulation and this Licence.

Table 2.1 Authorised persons

eg. Jemena Ltd

OR Not applicable

Table 2.2 Water industry infrastructure

eg, Infrastructure used for the production, treatment, filtration, storage, conveyance, or reticulation of non-potable water

Table 2.3 Authorised purposes

eg, Drinking water

eg. Cooling tower make up water, Industrial production process water, etc

OR alternatively use quantitative exposure values (where available)

Table 2.4 Persons or classes of persons

eg, Shell Refinery

eg. Not applicable

eg, residential premises within the area of operations specified in Table 5

Table 2.5 Area of operations

[eg, Fairfield recycled water treatment plant bounded by North Street and East Parade, Fairfield,

Land situated under Folio Identifiers Lot XXX DP XXX

The City of Botany Bay Local Government Area]

A3 Activities authorised – sewerage services

[in relation to a licence for provision of sewerage services:]

This Licence authorises the Licensee and any authorised persons specified in Table 3.1:

- (i) to provide sewerage services by means of the water industry infrastructure specified in Table 3.2;
 - (ii) for the authorised purposes as specified in Table 3.3;
 - (iii) to the persons or classes of persons specified in Table 3.4;
 - (iv) within the area of operations specified in Table 3.5,
- subject to the conditions imposed by or under the Act, the Regulation and this Licence.

Table 3.1 Authorised persons

eg. Jemena Ltd
OR Not applicable

Table 3.2 Water industry infrastructure

eg, Infrastructure used for the production, treatment, filtration, storage, conveyance, or reticulation of non-potable water

Table 3.3 Authorised purposes

eg, Drinking water
eg. Cooling tower make up water, Industrial production process water, etc
OR alternatively use quantitative exposure values (where available)

Table 3.4 Persons or classes of persons

eg, Shell Refinery
eg. Not applicable
eg, residential premises within the area of operations specified in Table 5

Table 3.5 Area of operations

[eg, Fairfield recycled water treatment plant bounded by North Street and East Parade, Fairfield,
Land situated under Folio Identifiers Lot XXX DP XXX
The City of Botany Bay Local Government Area]

A4 [Insert other conditions (if applicable)]

A4.1 [eg. performance standards]

[NB: Initially licences will not prescribe performance standards. However, over time, if it is considered appropriate to prescribe performance standards, such standards will be prescribed in this section of Schedule A.]

INTERPRETATION AND DEFINITIONS

Interpretation

In this Schedule A, unless the context requires otherwise:

- (i) the singular includes the plural and vice versa;
- (ii) headings are used for convenience only and do not affect the interpretation of this Schedule A;
- (iii) a reference to a document includes the document as modified from time to time and any document replacing it;
- (iv) a reference to a “person” includes a natural person and any body or entity whether incorporated or not;
- (v) a reference to a clause is to a clause in this Schedule A;
- (vi) a reference to a schedule is to a schedule to this Licence; and
- (vii) a reference to a law or statute includes regulations, rules, codes and other instruments under it, and consolidations, amendments, re-enactments or replacements of them.

Definitions

Expressions used in this Schedule A that are defined in the Act or the Regulation have the meanings set out in the Act or the Regulation.

In this Schedule A:

Act	means the <i>Water Industry Competition Act</i> 2006;
Licence	means this retail supplier’s licence granted under section 10 of the Act;
Licensee	means the person to whom this Licence is granted under section 10 of the Act;
Minister	means the Minister responsible for Part 2 the Act; and
Regulation	means the Water Industry Competition (General) Regulation 2008.

SCHEDULE B - STANDARD MINISTERIALLY-IMPOSED LICENCE CONDITIONS FOR ALL LICENSED RETAIL SUPPLIERS

This schedule sets out the standard conditions which the Minister imposes on the Licensee and all other licensed network operators pursuant to section 13(1)(b) of the Act . In addition to these standard Ministerially-imposed conditions, the Licensee is subject to obligations imposed by the Act, the Regulation and the special Ministerially-imposed licence conditions set out in Schedule A. The Minister may vary the conditions in this schedule or impose new conditions, provided there is no inconsistency with the conditions imposed on the Licensee by the Act or the Regulation

B1 Ongoing capacity to operate

B1.1 The Licensee must have the technical, financial and organisational capacity to carry out the activities authorised by this Licence. If the Licensee ceases to have this capacity, it must report this to IPART immediately in accordance with the Reporting Manual.

B2 Obtaining appropriate insurance

[in relation to a licence for supply of water:]

- B 2.1 (a) Before commencing to supply water through the Specified Water Industry Infrastructure under this Licence, the Licensee must:
- a. obtain insurance that is appropriate for the size and nature of the activities authorised under this Licence;
 - b. provide a copy of each certificate of currency of the insurance obtained to IPART; and
 - c. demonstrate that the insurance obtained is appropriate for the size and nature of the activities authorised under this Licence by providing a report to IPART from an Insurance Expert that:
 - i. certifies that in the Insurance Expert's opinion, the type and level of the insurance obtained by the Licensee is appropriate for the size and nature of the activities authorised under the Licence; and
 - ii. is in the form prescribed by the Reporting Manual

[in relation to a licence for provision of sewerage services:]

- B 2.1 (b) Before commencing to provide sewerage services through the Specified Water Industry Infrastructure under this Licence, the Licensee must:
- a. obtain insurance that is appropriate for the size and nature of the activities authorised under this Licence;
 - b. provide a copy of each certificate of currency of the insurance obtained to IPART; and
 - c. demonstrate that the insurance obtained is appropriate for the size and nature of the activities authorised under this Licence by providing a report to IPART from an Insurance Expert that:
 - i. certifies that in the Insurance Expert's opinion, the type and level of the insurance obtained by the Licensee is appropriate for the size and nature of the activities authorised under the Licence; and
 - ii. is in the form prescribed by the Reporting Manual

[in relation to licence for supply of water and provision of sewerage services]

- B 2.1 (c) Before commencing to supply water and provide sewerage services through the Specified Water Industry Infrastructure under this Licence, the Licensee must:
- a. obtain insurance that is appropriate for the size and nature of the activities authorised under this Licence;
 - b. provide a copy of each certificate of currency of the insurance obtained to IPART; and
 - c. demonstrate that the insurance obtained is appropriate for the size and nature of the activities authorised under this Licence by providing a report to IPART from an Insurance Expert that:
 - i. certifies that in the Insurance Expert's opinion, the type and level of the insurance obtained by the Licensee is appropriate for the size and nature of the activities authorised under the Licence; and
 - ii. is in the form prescribed by the Reporting Manual

B3 Maintaining appropriate insurance

- B4.1 The Licensee must maintain insurance that is appropriate for the size and nature of the activities authorised under this Licence.
- B4.2 The Licensee must provide a copy of each certificate of currency of the insurance maintained by the Licensee to IPART in accordance with the Reporting Manual.
- B4.3 Whenever there is a change in the type, or level of insurance held by the Licensee in relation to the activities authorised under this Licence, the Licensee must provide a copy of the certificate of currency to IPART within 10 days of the change being made.
- B4.4 From time to time when requested in writing by IPART, the Licensee must provide a report to IPART, in the manner, form and time specified by IPART, from an Insurance Expert certifying that in the Insurance Expert's opinion the type and level of the insurance held by the Licensee is appropriate for the size and nature of the activities authorised under this Licence.

B4 Complying with NSW Health requirements

- B4.1 The Licensee must carry out the activities authorised by this Licence in compliance with any requirements of NSW Health that:
- (i) IPART has agreed to; and
 - (ii) are notified from time to time to the Licensee by IPART in writing.

B5 Complying with Audit Guidelines from IPART

- B5.1 The Licensee must comply with any audit guidelines issued by IPART

B6 Reporting in accordance with the Reporting Manual

- B6.1 The Licensee must prepare and submit reports in accordance with the Reporting Manual.

B7 Reporting information in relation to the Register of Licences

B7.1 Within 14 days of any change in relation to the following, the Licensee must notify IPART, and provide details, of the change in accordance with the Reporting Manual:

[Retail Supplier's licence for supply of water only use (i)-(iv)]

- (i) any licensed network operator or public water utility from whose water industry infrastructure the Licensee supplies water to its customers;
- (ii) any source from which the water handled by the water industry infrastructure referred to in paragraph (i) is derived;
- (iii) whether or not any of the Licensee's customers are small retail customers;
- (iv) any order under section 54 of the Act by which the Licensee is declared to be a retailer of last resort.

[Retail Supplier's licence for provision of sewerage services only (v)-(vii)]

Note: where RSL is for both supply of water and provision of sewerage services vi and vii are duplicates please include as Not Applicable]

- (v) any licensed network operator or public water utility by means of whose sewerage infrastructure the Licensee provides sewerage services to its customers;
- (vi) whether or not any of the Licensee's customers are small retail customers; and
- (vii) any order under section 54 of the Act by which the Licensee is declared to be a retailer of last resort.

B8 Provision of copy of Plan

B8.1 Whenever the Licensee makes a significant amendment to a Plan, the Licensee must provide a copy of the amended Plan to IPART at the same time that it provides a copy to the approved auditor engaged to prepare a report as to the adequacy of the amended Plan, as required under the Regulation.

B9 Delineating responsibilities

B9.1 If a code of conduct has not been established under clause 25 of the Regulation, the Licensee must establish a code of conduct (**Licensee's Code of Conduct**) in accordance with this clause B9.

B9.2 The Licensee's Code of Conduct must set out the respective responsibilities of:

- (i) the Licensee; and
 - (ii) each licensed network operator, licensed retail supplier and/or public water utility that constructs, maintains or operates any other water industry infrastructure in the Specified Area of Operations,
- by, at a minimum, providing for:
- (i) if the Specified Water Industry Infrastructure is connected to any other water industry infrastructure, who is responsible for repairing, replacing or maintaining the Specified Water Industry Infrastructure;
 - (ii) who is responsible for water quality;
 - (iii) who is liable in the event of the unavailability of water;
 - (iv) who is liable in the event of failure of the Specified Water Industry Infrastructure;
 - (v) the fees and charges payable in respect of the use of the Specified Water Industry Infrastructure; and
 - (vi) who is responsible for handling customer complaints.

[For Greenfield sites only]

- B9.3 (a) Before commencing to supply water through the Specified Water Industry Infrastructure under this Licence, the Licensee's Code of Conduct must be agreed in writing between the Licensee and the other licensed network operators, licensed retail suppliers and/or public water utilities referred to in clause B9.2

[For brownfield sites only]

- B9.3 (b) Within 6 months of the date on which this Licence is granted, the Licensee's Code of Conduct must be agreed in writing between the Licensee and the other licensed network operators, licensed retail suppliers and/or public water utilities referred to in clause B9.2

- B9.4 The Licensee must not contravene the Licensee's Code of Conduct to the extent that it makes the Licensee responsible or liable for the matters set out in it.

B10 Sufficient quantities [relevant to water supply only]

- B10.1 The Licensee must ensure that sufficient quantities of the water supplied by the Licensee to its customers have been obtained otherwise than from a public water utility.

B11 Notification of changes to Authorised Person

- B11.1 If an Authorised Person ceases, proposes to cease or receives notification to cease providing any of the services relating to the activities authorised by this Licence, the Licensee must provide IPART with written notice as soon as practicable but no later than 28 days before the date of cessation of the services. The written notice must include details of how the services previously undertaken by the Authorised Person will continue to be undertaken.

B12 Infrastructure to be used

[Retail Supplier's licence for supply of water only]

- B12.1 (a) The Licensee must only source and supply water by means of water industry infrastructure maintained and operated by a licensed network operator or public water utility.

[Retail Supplier's licence for provision of sewerage services only]

- B12.1 (b) The Licensee must only provide sewerage services by means of water industry infrastructure maintained and operated by a licensed network operator or public water utility.

B13 Notification of operation [Greenfield Sites only]

[Retail Supplier's licence for supply of water only]

- B13.1 (a) The Licensee must notify IPART in writing that it has commenced to supply water through the Specified Water Industry Infrastructure under this Licence, within 10 days of commencing such supply.

[Retail Supplier's licence for provision of sewerage services only]

- B13.1 (b) The Licensee must notify IPART in writing that it has commenced to provide sewerage services through the Specified Water Industry Infrastructure under this Licence, within 10 days of commencing such supply.

INTERPRETATION AND DEFINITIONS

Interpretation

In this Schedule B, unless the context requires otherwise:

- (i) the singular includes the plural and vice versa;
- (ii) headings are used for convenience only and do not affect the interpretation of this Schedule B;
- (iii) a reference to a document includes the document as modified from time to time and any document replacing it;
- (iv) a reference to a “person” includes a natural person and any body or entity whether incorporated or not;
- (v) a reference to a clause is to a clause in this Schedule B;
- (vi) a reference to a schedule is to a schedule to this Licence; and
- (vii) a reference to a law or statute includes regulations, rules, codes and other instruments under it, and consolidations, amendments, re-enactments or replacements of them.

Definitions

Expressions used in this Schedule B that are defined in the Act or the Regulation have the meanings set out in the Act or the Regulation.

In this Schedule B:

Act	means the <i>Water Industry Competition Act 2006</i> ;
Audit Guidelines	means the document entitled “Audit Guideline – Water Industry Competition Act 2006” which is produced by IPART and is available on IPART’s website at www.ipart.nsw.gov.au , and any other guidelines issued by IPART in relation to audits under the Act;
Authorised Person	means the authorised persons specified in Schedule A, clause A1, Table 1.1;
Insurance Expert	means an insurance broker which holds an Australian financial services licence under Part 7.6 of the <i>Corporations Act 2001 (Cth)</i> (Corporations Act) that authorises the broker to provide financial product advice for, and deal in, contracts of insurance within the meaning of Chapter 7 of the Corporations Act.
IPART	means the Independent Pricing and Regulatory Tribunal of New South Wales established under the <i>Independent Pricing and Regulatory Tribunal Act 1992</i> ;
Licence	means this retail supplier’s licence granted under section 10 of the Act;
Licensee	means the person to whom this Licence is granted under section 10 of the Act;

Licensee's Code of Conduct	has the meaning given in clause B9.1;
Minister	means the Minister responsible for Part 2 of the Act;
NSW Health	means the Water Unit of NSW Ministry of Health and any of the local health districts as defined by the NSW Ministry of Health;
Plan	means the retail supply management plan that the Licensee is required to prepare under the Regulation;
Regulation	means the Water Industry Competition (General) Regulation 2008;
Reporting Manual	means the document entitled "Retail Supplier's Reporting Manual," which is produced by IPART and is available on IPART's website at www.ipart.nsw.gov.au ;
Specified Area of Operations	means the area of operations specified in Schedule A, clause A1, Table 1.5; and
Specified Water Industry Infrastructure	means the water industry infrastructure specified in Schedule A, clause A1, Table 1.2.