

# **TENTERFIELD SHIRE COUNCIL**

## **REVENUE POLICY**

**2013/2014**



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## 1. Rates And Extra Charges

### 1.1 Rating Overview

Council's rating system provides for the net funding requirements of Council's programs as stated in the Operational Plan. Rates are levied as a tax on property in compliance with the statutory provisions of the 1993 Local Government Act and Regulations. Rates are allocated to properties based on Land Values as supplied by the Valuer General, the base date for the valuations to be used for rating purposes in the 2013/2014 rating year is 1 July 2010.

Council's rating structure and policies have been reviewed and defined in conjunction with the preparation of the Operational Plan. Particular consideration being given to the equity of rates to be levied on the various categories and sub-categories of rateable land within the Shire.

### 1.2 Categories And Sub-Categories For Ordinary Rates

The following Land Categories and Sub-Categories will be used to classify the ordinary rate levied on ratepayers for the 2013/2014 rating year.

Category	Sub-Category
Residential	Tenterfield
	Tenterfield Urban
	Jennings
	Urbenville
	Drake
Farmland	
Mining	Gold
Business	Tenterfield
	Jennings
	Urbenville
	Drake

The definitions for these Categories and Sub-Categories are as follows: -

#### 1) RESIDENTIAL

Land is to be categorised as "residential" if it is a parcel of rateable land valued as one assessment and:

- a) its dominant use is for residential accommodation (otherwise than as a hotel, motel, guest-house, boarding house, lodging house or nursing home or any other form of residential accommodation prescribed by the regulations); or

- b) in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes; or
- c) it is rural residential land.

Properties classified as Residential Tenterfield are indicated on Map "A" in Appendix A and fall inside the boundary line.

Properties classified as Residential Drake are indicated on Map "B" in Appendix A and fall inside the Boundary line.

Properties classified as Residential Urbenville are indicated on Map "C" in Appendix A and fall inside the Boundary line.

Properties classified as Residential Jennings are indicated on Map "D" in Appendix A and fall inside the Boundary line.

Residential properties outside the lines indicated above are classified as Residential.

### **2) FARMLAND**

Land is to be categorised as "farmland" if it is a parcel of rateable land valued as one assessment and its dominate use is for farming (that is, the business or industry of grazing, animal feedlots, dairying, pig-farming, poultry, viticulture, orcharding, beekeeping, horticulture, vegetable growing, the growing of crops of any kind, forestry, oyster farming, or fish farming within the meaning of the Fisheries and Oyster Farms Act 1935, or any combination of those businesses or industries) which:

- a) has a significant and substantial commercial purpose or character; and
- b) is engaged in for the purpose of profit on a continuous or repetitive bases (whether or not a profit is actually made).

### **3) MINING**

Land is categorised as mining if it is a parcel of rateable land valued as one assessment and the dominant use is for a coal mine or a metalliferous mine.

### **4) MINING GOLD**

Land is categorised as mining gold if it is a parcel of rateable land valued as one assessment and the dominant use is for mining gold.

### **5) BUSINESS**

Land which cannot be categorised as Farmland, Residential or Mining. Map "A" in Appendix A indicates the boundary line between Business Tenterfield and Business. Map "B" in Appendix A indicates the Boundary line between Business Drake and Business. Map "C" in Appendix A indicates the boundary line between

Business Urbenville and Business. Map “D” in Appendix A indicates the boundary line between Business Jennings and Business. Anything on the outside of the lines indicated is classified as Business.

### **1.3 Land Classification**

Each parcel of rateable land is classified by Council in accordance with the above categories and subcategories as per the definitions provided.

An obligation is imposed on the rateable person to notify Council within thirty (30) days after the person's rateable land changes from one category/subcategory to another.

A rateable person may, at any time, apply, in the approved form, to Council for a review of the categorisation of their land or to have the land categorised. Council must then decide whether to re-categorise the land or not.

### **1.4 Revenue Limitation**

Any increase in the level of revenue to be raised from the levy of ordinary rates is reviewed annually with regard to maximum increases allowable under the State Governments Rate Pegging Legislation. The maximum allowable increase for the 2013/2014 rating year as determined by the Minister for Local Government is 3.4%.

### **1.5 Ordinary Rates - Rating Structure For 2013/2014**

The Rating Structure defined by Council for the rating purposes is set out in Appendix B.

### **1.6 Minimum Rates**

For rating purposes Council has adopted a Rating Structure which includes minimum rates for the 2013/2014 rating year. The minimum rates are set at a level that ensures that all rateable properties pay an equitable base amount for general services, hence Council's adoption of a Minimum Rate and an Ad Valorem Rate for each rating category.

The minimum rate is levied on all rateable properties which has a land value below or equal to the minimum land value. Rates payable on properties where the land value is above the minimum land valued, are calculated by multiplying the rate in the dollar (Ad Valorem) by the land value for the rating category in where the land is classified.

### **1.7 Payment Of Instalments**

The Local Government Act, 1993, provides that the rates payable may be paid in four instalments with the amount of each instalment becoming due and payable on the date of the instalment. The instalment dates are 31 August, 2013, 30 November, 2013, 28 February, 2014 and 31 May, 2014.

Ratepayers may elect to pay the whole years rates in one sum. If choosing to do so, this payment should be made on or before the first instalment due date, being 31 August, 2013.

### **1.8 Arrangements For The Payments Of Rates**

Ratepayers experiencing difficulties in making payments of rates by the due dates are able to contact Council's Rates Department to make arrangements for the payment of their rates debt in accordance with Council Policy and the Legislative provisions of the Local Government Act.

### **1.9 Charges Payable On Overdue Rates**

Council has resolved to charge interest on overdue rates and charges in accordance with Section 566(3) of the Local Government Act. The interest rate will be the maximum allowed by the Division of Local Government.

The maximum rate of interest payable on overdue rates and charges rate allowed by the Division of Local Government for 2013/14 is 9%.

## **2. Charges For Water Supply Services**

### **2.1 Water Pricing Policy**

Council proposes to adopt as part of the 2013/2014 Operational Plan a Policy for Water Pricing which incorporates the user pays principle. The proposed water pricing policy for the 2013/2014 financial year is based on the following charging components.

- (a) An annual availability charge which applies to each individual connection to the water supply and to each property to which a service connection is available to a Water Supply System (see section 2.7); and
- (b) a consumption based charge for each kilolitre of water consumed.

The purpose of this Water Pricing Policy is to:-

- (a) to assist in the financing of the water supplies,
- (b) to provide for future capital works, and
- (c) to encourage a conservative use of water.

### **2.2 Billing Period**

Council proposes to calculate Water Usage Accounts on a half yearly or six (6) monthly billing cycle for the 2013/2014 Billing year with water meters being read in November 2013 and May 2014.

### **2.3 Water Meter Test**

In accordance with Section 27(1) of the Local Government (Water Services) Regulation 1999 Council proposes to charge a water meter testing fee of \$88.00 (inclusive of GST) for the examination and testing of water meters at the request of the property owner/occupier. The fee must be paid prior to the test.

Should the meter be found to register outside the normal limits of 3 percent more or less than the correct quantity then Council shall refund the test fee, replace the defective meter and adjust the account according to the average consumption during the corresponding meter reading period of the previous two years.

### **2.4 Interim Read Account**

Council proposes to charge an Interim Read Fee of \$44.00 (inclusive of GST) to have a water meter read outside of Council's normal billing cycle. Council shall for the fee read the meter and prepare an account for the period to the date of the requested reading.

### **2.5 Minimum Account Charge**

Council proposes in the 2013/2014 Billing Year to charge a minimum water consumption account amount of \$11.00 for each of the six (6) monthly billing periods.

### **2.6 Damaged Water Meter**

If at the time of reading a water meter it is found to be damaged or has stopped, an account will be issued based upon the average water consumption for the previous two corresponding water billing periods.

### **2.7 Account Recovery Process**

Consumers experiencing difficulties in making payments are able to, at any stage, contact Council's Rates Department to make arrangements for the payment of the outstanding debt in accordance with Council's Debt Recovery Policy.

Water accounts when forwarded will be due and payable by 1 February 2014 and 1 August 2014.

Customers who have not paid the outstanding account by the due date will receive a reminder notice seven (7) days after the due date. If the account remains unpaid within seven (7) days a further notice will be issued, stating that unless the account is settled within fourteen (14) days a Water Limiter will be installed on a specified date and a charge of \$82.50 added to the account. The cost to remove a limiter once installed will be \$80.00 (inclusive of GST) plus the settlement of the outstanding account.

### **2.8 Water Supply Service Availability Charge**

In accordance with Section 501 of the Local Government Act 1993, Council proposes to levy an Availability Charge applicable to all properties connected or able to be



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connected to a Council Water Supply. Under Section 552 of the Local Government Act a water supply charge may be levied on land that is supplied with water from a water pipe of the Council and also land that is situated within 225 meters of a water pipe. Where connection to a Council pipe is required the owner shall pay the relevant connection fee as stated in Council's fees and charges, and in addition, where a mains extension is required, a mains extension charge calculated in accordance with Council's fees and charges.

The Water Supply Service Availability Charges are therefore determined as follows: -

The water supply service availability charge is an annual charge to customers and is independent of the level of consumption. To reflect the load they can place on the water supply system, non-residential service access charges should be proportional to the square of the size of the customer's water supply service connection as shown below:

$$\text{Charge} = AC_{20} \times \frac{D^2}{400}$$

Where:  $AC_{20}$  = Annual service availability charge for a 20mm diameter water supply connection (\$).

D = Diameter of customer's water supply service connection (mm).

TYPE OF CHARGE	ANNUAL CHARGE - \$
Residential	379.00
Residential (Strata)	284.25
Non Residential	
20 mm	142.20
25 mm	222.19
32 mm	364.03
40 mm	568.80
50 mm	888.75
80 mm	2,275.20
100 mm	3,555.00

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150 mm	7,998.75
Voluntary & Charitable Organisations	76.00
Services installed solely for the purpose of fire fighting	No charge

The minimum non residential water access charge will be the annual residential water availability charge. The service availability charge for residential strata lots will be 75% of the residential service availability charge. This recognizes that strata developments utilize shared services infrastructure at a lower cost to Council and provides a higher income yield for each rateable property.

The water supply service availability charge is levied as a charge per water connection to each rates assessment.

The account for the access charge will be included on the annual rates notice.

The estimated yield from availability and access charges for 2013/14 is \$815,987.00.

*Note: Only those rate assessments amalgamated and notified to Council by the Valuer General's Department will be regarded, under this policy, as being amalgamated for rating purposes.*

### 2.9 Water Usage Charges

Council proposes that no water allowance would be applied for 2013/2014 Rating Year and that water is to be charged at a rate per kilolitre for all water consumed.

The charges for Water usage are as follows:

TYPE OF CHARGE	CHARGE \$
Water Supply	1.97 < 450kl
Tenterfeld, Urbenville & Jennings	2.27 > 450kl

The estimated yield from usage charges for 2013/14 is \$654,000.00.

### 2.10 Charges For Water Supplied To Properties Beyond Water Supply Areas

Council proposes to levy an annual charge in accordance with Section 502 of the Local Government Act, on any property identified under Council's Policy Statement as a Rural Connection, to a Council water supply area. The water charge shall incorporate availability and water usage charging components. The proposed charges for Rural Connections being:

## ***Availability Charge***

TYPE OF CHARGE	ANNUAL CHARGE
Rural Connection Availability - Tenterfield, Urbenville & Jennings	\$379.00
Rural Connection Availability – Mt Lindesay Private Line - Mt Lindesay Private Line	\$479.00

Council proposes that no allowance be applied for the 2013/2014 rating year and that water be charged at a rate per kilolitre for all water consumed.

The estimated yield in 2013/14 from this charge is \$7,664.00.

## ***Water Usage Charge***

TYPE OF CHARGE	ANNUAL CHARGE
Water Supply Rural Connection - Tenterfield, Urbenville, & Jennings & Mt Lindesay Private Line	\$1.97/kl $\leq$ 450 kl \$2.27/kl $>$ 450 kl

Council has an adopted Policy for “Water – Service Connections” which sets out further details relating to these connections.

## **3. Sewerage Service Charge**

### **3.1 Sewerage Availability Charge**

In accordance with Section 501 of the Local Government Act 1993 Council is to levy a Sewerage Service Charge on each parcel of rateable land (see definition below) for which the service is provided or proposed.

A parcel of rateable land is defined in the Local Government Act 1993 as a portion or parcel of land separately valued under the Valuation of Land Act 1916.

The Sewerage Availability Charge is levied as a charge per sewerage connection to each rates assessment, or if no sewerage connection is provided then a Sewerage Availability Charge may be levied on all sewered land in the Tenterfield and Urbenville Town areas within 75 metres of Council's main and the Sewerage Availability Charge

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will then apply to the number of parcels of rateable land separately valued as at 1 July in each rating year.

In respect of Residential Flat Buildings a Sewerage Availability Charge will be made equal to the number of residential flats multiplied by the service charge for a single connection.

Where a connection to Council's main is required the owner shall pay the relevant connection fee as stated in Council's fees and charges, and in addition, where a mains extension is required, a mains extension charge calculated in accordance with Council's fees and charges.

The Sewerage Service Charge is determined as follows: -

TYPE OF CHARGE	ANNUAL CHARGE \$
Tenterfield Sewerage	826.00
Urbenville Sewerage	826.00

*Note: Only those rate assessments amalgamated and notified to Council by the Valuer General's Department will be regarded, under this policy, as being amalgamated for rating purposes.*

The estimated yield for residential sewerage availability charges is \$1,342,250.00.

### 3.2 Statement Of Non-Residential Sewerage Charges For 2013/2014

In May 2004 the NSW Government gazetted Best Practice Management of Water Supply and Sewerage Guidelines. Council is required to implement these guidelines for sewerage services to commercial and other non-residential customers. The following charges replace the non-rateable sewerage charges and sewerage pedestal charges which did not comply with the guidelines.

In accordance with the best practice guidelines, commercial and other non-residential customers will incur an access charge based on the size of the customer's water connection meter plus a pay-for-use charge based on the water used. The annual non-residential sewerage charge will be calculated using the following formula:

$$\text{Annual Non-residential Sewerage Charge} = \text{SDF} \times (\text{AC} + \text{C} \times \text{UC})$$

Where:

AC = Access Charge as detailed in the following table:

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WATER CONNECTION	ACCESS CHARGE 2013/14 \$
20 mm	420.00
25 mm	656.25
32 mm	1,075.20
40 mm	1,680.00
50 mm	2,625.00
80 mm	6,720.00
100 mm	10,500.00
150 mm	23,625.00
Voluntary & Charitable Organisations	165.50
Services installed solely for the purpose of fire fighting	No charge

SDF = Sewerage Discharge Factor (as assessed by Council, Customers may make application to Council to have the Sewerage Discharge Factor reassessed).

C = Customers annual water consumption in kilolitres.

UC = Sewerage usage Charge (\$1.01 per kilolitre in 2013/14).

The Non-Residential Sewerage Charge is levied as a charge per sewerage connection to each rates assessment, or if no sewerage connection is provided then a Non-Residential Sewerage Charge may be levied on all sewered land in the Tenterfield and Urbenville Town areas within 75 metres of Council's main and the Non-Residential Sewerage Service Charge will then apply to the number of parcels of rateable land separately valued as at 1 July in each rating year.

In respect of Non-Residential Units Buildings that have multiple units of accommodation, where units are separately let, additional service charges will only be made where a connection is provided to the separately let unit.

The minimum non-residential sewerage access charge will be the annual residential sewerage availability charge.

The estimated yield from Non residential charges for 2013/14 is \$257,585.20.

The account for the access charge component (AC) of the annual non residential sewerage charge will be included on the annual rates notice. The account for the usage component will be issued on a half yearly billing cycle in conjunction with Water Usage accounts.

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### 3.3 Non Residential Trade Waste Charges

It is proposed to make and levy the following Non Residential Trade Waste Charges for 2013/14:

CHARGE & FEE DESCRIPTIONS	2013/14 CHARGES
<b>Application Fee</b>	<b>Charge/Application</b>
All Classifications	\$80.00
<b>Application Withdrawal or Modification Fee</b>	<b>Charge/Withdrawal or Modification</b>
All Classifications	Based on work completed prior to withdrawal (percentage of application fee)
<b>Annual Trade Waste Fee</b>	<b>Charge/Annum</b>
Category 1	\$123.00
Category 2	\$123.00
Category 3	\$557.00
<b>Food Waste Disposal Charge</b>	<b>Unit Charge/kL</b>
	\$20.00
<b>Trade Waste Usage Charge (Category 2 Dischargers)</b>	<b>Unit Charge/kL</b>
Compliant	\$1.41
Non-compliant	\$14.04
<b>Re-inspection Fee</b>	<b>Charge/Inspection</b>
All Categories	\$75.00
<b>Approval Renewal Fee (5 Yearly)</b>	<b>Charge/Renewal</b>
All Categories	\$75.00
<b>Application for Exception of Installing Standard Pre-treatment Equipment</b>	<b>Charge Exception</b>
All Categories	\$80.00
<b>Application for Trade Waste Discharge Factor Variation</b>	<b>Charge/Application</b>
All Categories	\$80.00

The estimated yield from the Trade Waste Charges for 2013/14 is \$28,284.00.

The trade waste bill for a trade waste customer will be:

$$TW = A + I + C \times UC \times TWDF$$

Where TW = Total annual trade waste fees and charges (\$)

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A = Annual Trade Waste fee (\$)

I = Re-inspection fee (\$) where required

C = Customer's annual water consumption (kl)

UC = Trade waste usage charge (\$/kl)

TWDF = Trade waste discharge factor

The account for the annual trade waste fee (A) and re-inspection fee (I) (where applicable) will be included on the annual rates notice. The account for the usage component applicable will be issued on a half yearly billing cycle in conjunction with Water Usage accounts.

### 3.4 On-Site Sewage Management Fees

The Local Government (Approvals) Amendment (Sewage Management) Regulation was gazetted on 6 March, 1998, in which Council was given new legislative responsibilities in relation to on-site sewage management.

The new Regulation requires owners of relevant premises to apply to Council for approval to operate a system of sewage management. Council is able to grant a renewable approval (e.g. a sewage management licence). The granting of a renewable approval allows Council to monitor performance on a regular basis and to recover an annual fee to cover reasonable costs. When site inspections are required, Council is able to levy an inspection fee.

Once Council has completed an initial assessment of on-site sewage management activities in its area, delegated authority will be given to allow Council to waive the operating approval requirement in circumstances where: -

- i) Council can demonstrate that operators are aware of the performance standards, and
- ii) that the systems in use present minimal risk to public health, the environment or community amenities.

Council is to apply a user pays policy in regards to the recovery of costs for on-site sewage management. Accordingly, the following fees have been determined:

SERVICE	CHARGE
Application fee to install new system (includes 2 x inspections, plan and approval) outside 20km radius of Tenterfield	\$286.00
Application fee to install new system (includes 2 x inspections, plan and approval) within 20km radius of Tenterfield	\$198.00
Approval to operate existing system, without prior approval by Council, (includes inspection, plan and approval) outside 20km radius of Tenterfield	\$264.00

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Approval to operate existing system, without prior approval by Council, (includes inspection, plan and approval) within 20kms of Tenterfield	\$176.00
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Landowners requiring details of on-site sewage management can contact Council's Department of Environmental Services.

### 4. Domestic Waste Management Charges

In accordance with Section 496 of the Local Government Act 1993, Domestic Waste Management Charges are set by Council to recover the reasonable cost of collection and disposal of waste and to contribute to future cost requirements of the service.

Statement of Domestic Waste Management Charges for 2013/2014

SERVICE	ANNUAL CHARGE \$	ANNUAL YIELD \$
Tenterfield Domestic – 120L MGB	248.00	265,360.00
Tenterfield Domestic - 240L MGB	319.00	172,579.00
Jennings Domestic – 120L MGB	248.00	0.00
Jennings Domestic - 240L MGB	319.00	27,115.00
Urbenville Domestic – 120L MGB	248.00	0.00
Urbenville Domestic - 240L MGB	319.00	37,323.00

Charges are reviewed annually to ensure they do not exceed the reasonable cost of providing the service to which the charge applies.

Replacement of wheelie bins will be at the owners expense unless definite proof of theft can be provided (Res 93/06).

### 5. Waste Management Charge

In accordance with Section 501 of the Local Government Act, 1993, Council proposes in 2013/2014 to levy an Annual Waste Management Charge on all properties within the Tenterfield Shire Council area for the purpose of managing Councils waste landfills and transfer stations.

Council proposes to charge Non-rateable properties a Waste Management Charge. Council will consider upon application from voluntary and charitable organisations, the making of a contribution equivalent to that of the waste management charge to those organisations to assist with that expense.

SERVICE	ANNUAL CHARGE \$	ANNUAL YIELD \$
Waste Management Charge	160.00	753,120.00



## 6. Commercial Waste Management Charges

In accordance with Section 501 of the Local Government Act, 1993, Council proposes to levy an Annual Waste Management Charge on Commercial Properties within the Tenterfield, Urbenville and Jennings Waste Collection Service Areas to recover the cost of collection and disposal of waste and to contribute to future cost requirements of the service. The proposed charges are:

SERVICE	ANNUAL CHARGE \$	ANNUAL YIELD \$
Tenterfield Commercial – 240L MGB	319.00	54,230.00
Tenterfield Commercial - 120L MGB	248.00	10,664.00
Jennings Commercial – 120 MGB	248.00	0.00
Jennings Commercial - 240L MGB	319.00	638.00
Urbenville Commercial – 120L MGB	248.00	0.00
Urbenville Commercial – 240L MGB	319.00	8,613.00

Replacement of wheelie bins will be at the owners expense unless definite proof of theft can be provided (Res 93/06).

## 7. Trade Waste Management Charges

In accordance with Section 502 of the Local Government Act 1993, Council proposes to charge a Waste Management Charge for the removal of Builders waste and waste from commercial and domestic properties by way of a collection service from Trade Waste Bins and for the rental and delivery of these bins.

The proposed charges are:

SERVICE	CHARGE INCLUSIVE OF GST
Tenterfield Commercial - Bulk Bins (2.4m <sup>3</sup> )	\$3,205.80 or \$61.65 per service including landfill charges
Tenterfield Commercial - Bulk Bins (3.0m <sup>3</sup> )	\$4,009.20 or \$77.10 per service including landfill charges
Tenterfield Commercial - Bulk Bins (4.0m <sup>3</sup> )	\$5,374.20 or \$103.35 per service including landfill charges
Tenterfield Commercial - Bulk Bin Rentals	\$475.80 or \$9.15 per week (After the first 14 days)
Tenterfield Commercial - Bulk Bin Delivery Charge	\$33.00 within the Tenterfield 2(v) zone
Tenterfield Commercial - Bulk Bin Delivery Charge	\$5.70 per km outside the Tenterfield 2 (v) zone

### 8. Stormwater Management Services

The Local Government Amendment (Stormwater) Act 2005 amends the Local Government Act, to allow Council to make and levy annual charges for stormwater management services. A stormwater management service is a service to manage the quantity or quality (or both) of stormwater that flows off land, and includes a service to manage the re-use of stormwater for any purpose. In accordance with Section 496A of the Local Government Act 1993 Council has resolved, in accordance with the regulations, to make and levy an annual charge for the provision of stormwater management services for each eligible parcel of land within the Business - Tenterfield sub category boundary, all properties within the boundary of the village of Jennings and all properties within the boundary of the village of Urbenville.

SERVICE	ANNUAL CHARGE \$	ANNUAL YIELD \$
Stormwater Management Service Charge (Residential)	25.00	39,925.00
Business < 350 m2	25.00	1,150.00
Business > 350m 2 - 1,200 m2	50.00	2,950.00
Business 1,200 m2 - 5,000 m2	125.00	8,500.00
Business > 5,000 m2	250.00	10,250.00

### 9. Pensioner Rebates

Rebates are available to eligible pensioners who are solely or jointly liable for the payment of rates and charges. They are as follows:

50% of Ordinary and Domestic Waste Management Services charges to a \$250 maximum rebate.

50% of Water Supply charges (Availability and Water Usage) to a \$87.50 maximum rebate.

50% of Sewerage charge to an \$87.50 maximum rebate.

Note: Pensioner Concession Card Holders can only claim a pension rebate for the current rating year. Claims for prior rating years will not be considered.

### 10. Fees And Charges

Fees and Charges are calculated in accordance with the recommendations of the Local Government and Shires Association detailed in "Determination of Fees and Charges under the Local Government Act, 1993" released in April, 1994.

Variations outside this policy are identified specifically in the Fees and Charges Appendix.

Where fees are fixed by State Government Acts and regulations they will be adjusted as legislation requires.

A list of Council's Fees and Charges proposed to apply from the 1st July, 2013, is included in Appendix C.

### **11. Section 67 Private Works Charges**

Private Works are carried out on a cost recovery basis. Council determines plant hire rates and the cost of materials and other wages are charged on a cost basis to the works. A charge for supervision and administration is also made.

Details of the Private Works Charges for 2013/2014 is included in the list of Council's Fees and Charges in Appendix C.

### **12. Kerb And Guttering Contributions**

Pursuant to Section 217 of the Roads Act 1993, Council can seek a contribution of not more than half the cost from the owner of land adjoining a public road, for the cost incurred in constructing or paving any kerb, gutter or footway along the side of the public road adjacent to the road. The amount of this contribution is fifty (50) percent of the actual cost for the areas of Drake, Jennings and Urbenville or the fee included within Council's 2013/2014 Operational Plan Fees and Charges Schedule for Tenterfield provided that the charge is not more than half the cost.

Payment arrangements can be entered into by land owners to repay kerb and gutter accounts over a two (2) year period in four (4) equal instalments with no interest being charged if the instalment agreement is made. Alternatively, owners can choose to pay the amount in full within thirty (30) days or approach Council to negotiate a different repayment schedule.

### **13. Borrowings**

#### **13.1 Proposed Borrowing**

No borrowings are proposed for 2013/14.

## 14. Restricted Funds (Reserves)

Cash funds are set aside for the following purposes. The balance shown for Reserves is an estimate of funds restricted at 1st July, 2013.

PURPOSE	\$
<b>General Fund Internal Restrictions</b>	
• Employee Leave Entitlement	1,042,316.99
• Committed Works	00.00
• Specific Purposes	569,131.70
<b>External General Fund Restrictions</b>	
• Developer Contributions	203,958.11
• Unexpended Grants	1,101,312.77
• Contributions & Donations	2,000.00
• Grants and Contributions (liability)	113,016.66
• Advances	101,334.89
• Unexpended Loan Funds	450,196.03
<b>Waste Management Restrictions</b>	
• Unexpended Loan Funds	0
<b>Water Supply Restrictions</b>	
• Developer Contributions	0
<b>Sewerage Service Restrictions</b>	
• Developer Contributions	0
<b>TOTAL</b>	<b>3,583,267.15</b>

## 15. Capital Works

The Capital Works to be undertaken in 2013/2014 are set out in Appendix D.

### **16. Estimates Of Income And Expenditure 2013/2014**

The Operational Plan Budget is set out in Appendix E for the 2013/2014 Financial Year.

### **17. Grant Sourcing**

Council actively pursues grants for road works and the provision of services.

### **18. Depreciation**

- \* Recognition of the decline in the service potential of assets (depreciation) will be recorded in the annual financial statements.
- \* Depreciation has been estimated and included for all assets for budget purposes.

**APPENDIX A**  
**CATEGORISATION MAP 'A'**

**APPENDIX A**  
**CATEGORISATION MAP 'B'**

**APPENDIX A**

**CATEGORISATION MAP 'C'**



**APPENDIX A**  
**CATEGORISATION MAP 'D'**

**APPENDIX B**

**ORDINARY RATES RATING STRUCTURE**

**APPENDIX C**  
**FEES AND CHARGES**

**APPENDIX D**

**CAPITAL WORKS PROGRAMME SUMMARY**

**APPENDIX E**  
**OPERATIONAL PLAN BUDGETS**