

## 10 Certification

### APPLICATION FOR A SPECIAL RATE VARIATION

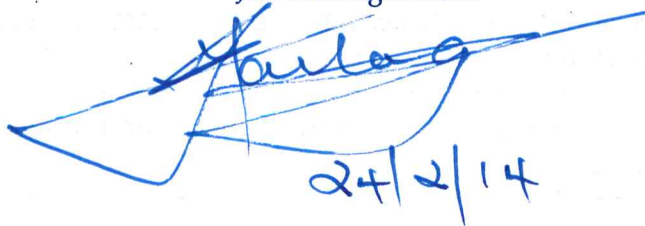
To be completed by General Manager and Responsible Accounting Officer

Name of council: City of Canterbury

We certify that to the best of our knowledge the information provided in this application is correct and complete.

General Manager (name): Jim Montague PSM

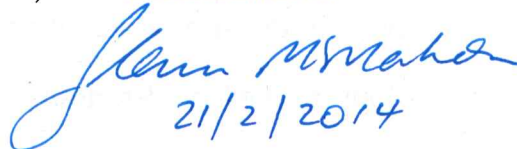
Signature and Date:



Handwritten signature of Jim Montague PSM and date 24/2/14.

Responsible Accounting Officer (name): Glenn McMahon

Signature and Date:



Handwritten signature of Glenn McMahon and date 21/2/2014.

Once completed, please scan the signed certification and attach it to the Part B form before submitting your application online via the Council Portal on our website.

## 9 Checklist of contents

The following is a checklist of the supporting documents to include with your Part B application:

Item	Included?
Relevant extracts from the Community Strategic Plan	<input checked="" type="checkbox"/>
Delivery Program	<input checked="" type="checkbox"/>
Long Term Financial Plan	<input checked="" type="checkbox"/>
Relevant extracts from the Asset Management Plan	<input checked="" type="checkbox"/>
TCorp report on financial sustainability	<input checked="" type="checkbox"/>
Contributions Plan documents (if applicable)	<input type="checkbox"/> NA.
Media releases, public meeting notices, newspaper articles, fact sheets relating to the rate increase and special variation	<input checked="" type="checkbox"/>
Community feedback (including surveys and results if applicable)	<input checked="" type="checkbox"/>
Hardship Policy ( <i>IN LONG TERM FINANCIAL PLAN</i> )	<input checked="" type="checkbox"/> <del>NA</del>
Past Instruments of Approval (if applicable)	<input checked="" type="checkbox"/>
Resolution to apply for the special variation	<input checked="" type="checkbox"/>
Resolution to adopt the Delivery Program	<input checked="" type="checkbox"/>