



## **Attachment O**

**March and September 2013 Resolutions**

**Reports and Annexures**

**Open Space Hierarchy Review**

## 9.12 Open Spaces: Open Space Hierarchy Review

**REPORT FROM: DIRECTOR OF INFRASTRUCTURE SERVICES**

**Actioning Officer: Vanessa Menzie – Director of Infrastructure Services**

Moved: Cr Schumacher

Seconded: Cr Scherf

### 18.3/13 RESOLUTION

- That Council endorses the proposed draft open space hierarchy, classification system and maintenance service levels for the purpose of public consultation, attached as Annexure E to the Business Paper.
- That Council requests the Director of Infrastructure Services to prepare a further report for the June 2013 Council Meeting detailing community responses and any recommended modifications to the hierarchy, classification system and maintenance service levels and the associated financial implications; further that these responses be considered in conjunction with the outcomes of the recreational needs assessment.

**CARRIED**

## 9.13 Governance: Committees of Council – Glen Innes Severn Cemetery Committee – Election of New Committee

**REPORT FROM: DIRECTOR OF INFRASTRUCTURE SERVICES**

**Actioning Officer: Cathi Tibbs – Personal Assistant for Infrastructure Services.**

Moved: Cr Parsons

Seconded: Cr Schumacher

### 19.3/13 RESOLUTION

That Council endorses the following eight (8) Community Representatives as the newly elected Glen Innes Severn Cemetery Committee:

- Jenny Thomas;
- Eve Chappell;
- Rob Chappell;
- Gary te Velde;
- Margaret Pennington;
- Col Lightfoot;
- Dulcie Banks.

**CARRIED**

## **9.12 Open Spaces: Open Space Hierarchy Review**

**REPORT FROM: DIRECTOR OF INFRASTRUCTURE SERVICES**  
**Actioning Officer: Vanessa Menzie – Director of Infrastructure Services**

### **ANNEXURE E**

#### **PURPOSE**

The purpose of this report is for Council to consider a revised draft hierarchy and associated draft service levels for open space management for the purpose of community consultation. (Please see Annexure E attached to the Business Paper.)

#### **BACKGROUND**

Council adopted the current Recreation and Open Space Management Plan in June 2009 following a review process involving the Open Spaces Committee. Whilst the plan was developed as a 10 year plan, recent developments in asset management planning has necessitated a further review.

Asset Management Plans (AMPs) were adopted by Council as part of the Integrated Strategic Planning and Reporting Framework in June 2011. Over time the AMPs will be reviewed and updated to reflect improved asset data collection and asset knowledge. This will take Council's AMPs from being "core" to "advanced" documents. Advanced AMPs will provide Council with information and recommendations on asset renewals and maintenance, not just within each asset class, but allowing service level comparisons and decision making across all infrastructure classes within Council's control. These AMPs will also allow Council to start to attach recognised values on the green assets under its control. This will also lead to being able to quantify the link between capital and revenue expenditure and the quality of the green space.

In conjunction with the ongoing review of the AMP's, Council has received a letter from the Division of Local Government that reinforces that the sustainability of Council is intrinsically linked to infrastructure management.

This review of the open space hierarchy has been undertaken to enable development of service levels that are sustainable within Council's current (and predicted) funding regime. Discussions have been held with Council's Open Spaces Committee about the concepts behind the need for a sustainable hierarchy.

During the current financial year, open space maintenance costs have been generated for the full range of maintenance activities undertaken. This has not been done in the past, so it was impossible to develop sustainable service levels. By the end of the financial year, significant data will be available to enable matching of the draft service levels with budgets. The applying of AMP techniques will help to have green assets on a more informed footing with other services when competing for funding.

#### **(a) Relevance to Integrated Planning and Reporting Framework**

Council is required to develop Asset Management Plans that inform Council's 10 Year Long Term Financial Plan.

**(b) Financial Considerations**

The recommended open spaces hierarchy is based on Council's (predicted) 10 year financial resources.

**COMMENTARY**

The proposed hierarchy has been developed in accordance with accepted convention, such as that identified in the NSW Department of Planning *Recreation and Open Space Planning Guidelines for Local Government*.

The draft open space classification system identifies open spaces by function, catchment and service level.

It separates the open spaces by catchment (hierarchy), being regional, district and local open space.

**Regional** – serves whole cities or metropolitan subregions, or multiple towns and settlements in non-metropolitan regions. Because of the extent of the catchment regional open space often requires State agency management.

**District** – serves a number of neighbourhoods and may have a catchment extending beyond the LGA that hosts it.

**Local** – serves one (1) neighbourhood and is located close to or within residential areas.

The open spaces are also classified by their function:

Type of open space	Description
Parks	Reserves which have had their physical character and/ or vegetation modified to support community recreation, community development and wellbeing uses. Includes ornamental gardens, play facilities, community gardens and informal lawns.
Outdoor sports areas	Venues designed to support team sports training and competition.
Urban public space	Street and road reserves, lanes and town plazas and squares which accommodate walking, cycling, social gatherings or outdoor dining.
Conservation and heritage	Reserves created to protect and enhance natural and cultural resources.
Landscape and amenity	Reserves created for their attractiveness and to add to or protect the character of an area. Includes reserves adjoining residential and industrial areas, ridge lines, river flats and sections of road reserves.

Type of open space	Description
Linear and linkage	Small pathways linking residential streets in urban areas to municipal and regional trails using former rail and water race reserves and dedicated land. Includes creek and river reserves and floodways.
Utilities and services	Land reserved for urban and rural infrastructure and support services.
Undeveloped	Land acquired or zoned for open space purposes to protect its assets or to meet assessed community needs once development of an area proceeds.
Proposed	Land proposed to be zoned or acquired for open space purposes to protect assets or to meet assessed community needs once development of an area proceeds.

Service levels have been separated into Platinum, Gold, Silver and Bronze and are linked to both the hierarchy and function.

There are many parcels of open space that will fall into multiple classifications i.e. Centennial Park and have different levels of service.

Further, it is acknowledged that the service levels provided within Glen Innes and the villages for the same type of open space have varied. The refinement of the classification system aims to ensure that it doesn't matter where the open space is located. That is, if the park is located in Glen Innes or Deepwater and is a local park with a silver level of service, then the maintenance provided will be the same.

Draft mapping has been compiled to reflect the classification system and associated service levels. The Open Spaces Committee has provided input into their development, particularly by undertaking a site inspection of typical areas for mowing services.

At this time, it is recommended that Council seek wider community input into the draft, so that it can ultimately be incorporated into the Asset Management Plan and costings can be finalised for the service levels.

Concurrently with the above, research and community consultation will also be undertaken for the preparation of the recreational needs assessment that is an action in the current Operational Plan.

**(a) Governance/Policy Implications**

Once adopted, the open space hierarchy and service levels need to be incorporated into the Asset Management Plans (AMP), which form part of Council's suite of Integrated Strategic Planning document.



**(b) Legal Implications**

From a risk management perspective, adopting a hierarchy and service levels that is sustainable minimises Council's risk exposure and provides a defensible position.

**(c) Social Implications**

The proposed hierarchy attempts to maximise the common good in directing the bulk of Council's open space expenditure to areas with the most use.

**(d) Environmental Implications**

The proposed categorisation of open space recognises the built and natural environmental value of open space e.g. cemeteries classified as heritage and conservation

**(e) Economic/Asset Management Implications**

The 10 year Financial Plan has been based on historical maintenance budgets. Setting service levels is an iterative process to determine a sustainable position. For instance, if budgets are not to be increased above historical figures, but a higher level of service is desired for a particular open space category, then it would be necessary to adjust down the level of service in other open space areas.

**CONCLUSION**

It is recognised that open spaces are vital to the community for a range of purposes and a valuable green asset. The proposed draft open space hierarchy and classification system attempts to match maintenance service levels to areas that deliver for the common good and cater for multiple uses of open space.

**RECOMMENDATION**

- 1. That Council endorses the proposed draft open space hierarchy, classification system and maintenance service levels for the purpose of public consultation, attached as Annexure E to the Business Paper.***
- 2. That Council requests the Director of Infrastructure Services to prepare a further report to the June 2013 Council meeting detailing community responses and any recommended modifications to the hierarchy, classification system and maintenance service levels and the associated financial implications. And that this be considered in conjunction with the outcomes of the recreational needs assessment.***

# Annexure E

***Glen Innes Severn Council Meeting***

***28 MARCH 2013***

## DRAFT OPEN SPACE HIERARCHY

### REGIONAL

OPEN SPACE NAME	ADDRESS	MAJOR FUNCTION	SERVICE LEVEL
Anzac Park	East and West Ave GI	Park	Platinum
Centennial Parklands (main Area)	Watsons Drive GI	Park	Platinum
King Edward Park	East Ave GI	Park	Platinum
Lions Park	Ferguson Street GI	Park	Platinum
Veness Park	East and West Ave GI	Park	Gold
King George Oval	Wentworth St	Sport	Gold

### DISTRICT

OPEN SPACE NAME	ADDRESS	MAJOR FUNCTION	MAINTENANCE SCHEDULE
Emmaville Swim Centre	Park Street Emmaville	Park	Gold
Glen Innes Swim Centre	West Ave GI	Park	Gold
Meade Park	Potter Street GI	Sport	Gold



OPEN SPACE NAME	ADDRESS	MAJOR FUNCTION	MAINTENANCE SCHEDULE
<b>Rugby Park</b>	Grey Street GI	Sport	Gold
<b>Wilson Park</b>	Grey Street GI	Sport	Gold

## LOCAL

OPEN SPACE NAME	ADDRESS	MAJOR FUNCTION	MAINTENANCE SCHEDULE
<b>Apex Park</b>	Oliver Street GI	Park	Silver
<b>Apex Park</b>	Severn Street Deepwater	Park	Silver
<b>Bicentennial Park</b>	Glencoe Street Glencoe	Park	Silver
<b>King George Park</b>	West Ave GI	Park	Silver
<b>Beardie Woodlot</b>	Gwydir Highway East	Conservation & heritage	Bronze
<b>Deepwater Cemetery</b>	Nant Park Road Deepwater	Conservation & heritage	Silver
<b>Dundee Cemetery</b>	New England Highway Dundee	Conservation & heritage	Silver
<b>Emmaville Cemetery</b>	Cadell Street Emmaville	Conservation & heritage	Silver
<b>Glen Innes Cemetery</b>	Grafton Street GI	Conservation & heritage	Silver

OPEN SPACE NAME	ADDRESS	MAJOR FUNCTION	MAINTENANCE SCHEDULE
<b>Red Range Cemetery</b>	Red Range Cemetery Road	Conservation & heritage	Silver
<b>Wellingrove Cemetery</b>	Maids Valley Road Wellingrove	Conservation & heritage	Silver
<b>Glencoe Cemetery</b>	New England Highway Glencoe	Conservation & heritage	Silver
<b>Centennial Parklands (Back Area)</b>	Watsons Drive Gl	Park	Bronze
<b>Lynch Oval</b>	Lang Street Gl	Sport	Silver
<b>Glencoe Sportsground</b>	New England Highway Glencoe	Sport	Bronze
<b>Deepwater Oval</b>	Fraser Street Deepwater	park	Silver
<b>Dundee Sportsground</b>	Severn River Road Dundee	Sport	Bronze
<b>Equestrian Park</b>	Hunter Street Gl	Sport	Silver
<b>Parkers Place</b>	Grey Street Gl	Urban Public Space	Gold
<b>Pinkett Recreation Ground</b>	Pinkett Road Pinkett	Sport	Bronze
<b>Red Range Sportsground</b>	Vincent Street Red Range	Sport	Bronze
<b>Skate Park</b>	Taylor Street Gl	park	Gold

OPEN SPACE NAME	ADDRESS	MAJOR FUNCTION	MAINTENANCE SCHEDULE
<b>(Coronation Park)</b>			
<b>Stonehenge Recreation Grounds</b>	New England Highway Stonehenge	Sport	Bronze
<b>Yarraford Road Reserve</b>	New England Highway North Beardy River	Landscape & amenity	Bronze
<b>Emmaville Oval</b>	Park Street Emmaville	Park	Silver
<b>Emmaville Park</b>	Park Street Emmaville	Park	Silver
<b>Gadens Park</b>	Ferguson Street	Landscape & amenity	Silver
<b>Gleninda Estate Park</b>	Coronation Ave GI	Landscape & amenity	Silver
<b>Mellings Park</b>	Coronation Ave GI	Park	Silver
<b>O'Shea Park</b>	Lambeth Street GI	Park	Silver
<b>Quinton Park</b>	Lambeth Street GI	Park	Silver
<b>Quota Park</b>	West Ave GI	Park	Silver
<b>Rotoract Park</b>	Robinson Ave GI	Park	Silver
<b>Aqua Park</b>	Aqua Park Road	Landscape & amenity	Bronze
<b>Blair Hill Reserve</b>	Glen Legh Road	Landscape & amenity	Bronze

OPEN SPACE NAME	ADDRESS	MAJOR FUNCTION	MAINTENANCE SCHEDULE
Mount Mitchell Reserve	Mount Mitchell Road	Landscape & amenity	Bronze

**URBAN PUBLIC SPACE  
(HAS NO HIERARCHY)**

OPEN SPACE NAME	ADDRESS	MAJOR FUNCTION	SERVICE LEVEL
<b>Town Entrances</b>	Gwydir Highway New England Highway	Urban public space	Platinum
<b>Grey Street CBD</b>	Grey Street	Urban public space	Platinum
<b>Church Street Median</b>	Church Street GI	Urban public space	As per Approved Service Level Agreement

## ***DRAFT MAINTENANCE RESPONSE LEVELS OF SERVICE***

Glen Innes Severn Council prides itself on the condition of its parks. In order to reach community expectations and statutory and risk management requirements a park maintenance regime has been determined. The regime has been determined that meets or exceeds these requirements and expectations yet is sustainable and affordable.

The schedule of maintenance will be based on the classification of the park or reserve. These maintenance schedules will be used to determine the level of funding for open space management.

It must be noted that there are some areas maintained by community committees. These include Dundee Cemetery, Dundee Sportsground, Emmaville Cemetery, Glencoe Cemetery, Glencoe Sportsground, Pinkett Recreation Ground, Red Range Sportsground, Stonehenge Recreation Ground and Wellingrove Cemetery. An approved contractor currently maintains the Church Street Median Gardens and Beardie Woodlot is maintained voluntary by the Glen Innes Correctional Centre.



## REGIONAL OPEN SPACE

MAINTENANCE ITEM	PLATINUM	GOLD
<b>Park/Reserve Inspection</b>	Twice weekly	Monthly
<b>Playground Inspection</b>	Weekly	Monthly
<b>Mowing</b>	Weekly	Weekly
<b>Litter Removal</b>	Twice Weekly	Weekly
<b>Bin Emptying</b>	Weekly	Weekly
<b>Cleaning of Toilets</b>	Daily	Daily
<b>Cleaning of BBQ's</b>	Weekly	N/A
<b>Weeding of garden beds</b>	Bi monthly	N/A
<b>Fertilising</b>	Flower beds monthly or new tree plantings annually	New tree plantings annually
<b>Mulching</b>	Annually	N/A
<b>Pest Management</b>	Annually	Annually
<b>Other Infrastructure</b>	On-going	On-going
<b>Line marking</b>	Sport Specific	Sport Specific
<b>Tree Replacement/Maintenance</b>	Ongoing	Ongoing
<b>Weed spraying</b>	Bi-Monthly	Bi-Monthly
<b>Maintenance of taps /plumbing</b>	Act on service request or on inspection	Act on service request or on inspection

## DISTRICT OPEN SPACE

MAINTENANCE ITEM	GOLD
Park/Reserve Inspection	Monthly
Playground Inspection	Monthly
Mowing	Weekly during season
Litter Removal	Weekly
Bin Emptying	Weekly
Cleaning of Toilets	Twice Weekly
Cleaning of BBQ's	Weekly
Weeding of garden beds	N/A
Fertilising	N/A
Mulching	N/A
Pest Management	Annually
Other Infrastructure	On-going
Line marking	Sport Specific
Tree Replacement/Maintenance	Ongoing as necessary
Weed spraying	Bi-Monthly
Maintenance of taps /plumbing	Act on service request or on inspection

## LOCAL OPEN SPACE

MAINTENANCE ITEM	GOLD	SILVER	BRONZE
<b>Park/Reserve Inspection</b>	Monthly	Monthly	Annually
<b>Playground Inspection</b>	Monthly	Monthly	N/A
<b>Mowing</b>	Weekly	Monthly	Upon request RFS/safety
<b>Litter Removal</b>	Weekly	Monthly	Checked Quarterly
<b>Bin Emptying</b>	Weekly	Weekly	N/A
<b>Cleaning of Toilets</b>	Daily	Weekly	N/A
<b>Cleaning of BBQ's</b>	N/A	N/A	N/A
<b>Weeding of garden beds</b>	N/A	N/A	N/A
<b>Fertilising</b>	New tree plantings annually	N/A	N/A
<b>Mulching</b>	N/A	N/A	N/A
<b>Pest Management</b>	Annually	Act on service request.	Act on complaint.
<b>Other Infrastructure</b>	On-going	None	None
<b>Line marking</b>	Sport Specific	N/A	N/A
<b>Tree Replacement/Maintenance</b>	Ongoing	Ongoing as necessary	Project specific
<b>Weed spraying</b>	Bi-Monthly	Bi-Monthly	As per noxious

			weeds program
<b>Maintenance of taps /plumbing</b>	Act on service request or on inspection	Act on service request or on inspection	N/A

## URBAN PUBLIC SPACE – FOOTPATHS, NATURESTRIPS & MEDIANS

(Mowing includes whipper-snipping)

MAINTENANCE ITEM	PLATINUM	GOLD	SILVER	BRONZE
<b>Mowing</b>	Weekly	Weekly during season	Monthly	Slash twice annually/RFS Request
<b>Slashing</b>	Weekly	Fortnightly	Monthly	Slash twice annually/RFS Request
<b>Litter Removal</b>	Twice Weekly	Weekly	Fortnightly	N/A
<b>Bin Emptying</b>	Weekly	Weekly	Weekly	N/A
<b>Weeding of garden beds</b>	Bi monthly	N/A	N/A	N/A
<b>Fertilising</b>	Flower beds monthly or new tree plantings annually	New tree plantings annually	N/A	N/A
<b>Mulching</b>	Annually	N/A	N/A	N/A
<b>Pest Management</b>	Annually	Annually	Annually	Act on complaint.
<b>Other Infrastructure</b>	On-going	On-going	Ongoing	None

<b>Tree Replacement/Maintenance</b>			Ongoing as necessary	Project specific
<b>Weed spraying</b>	Bi-Monthly	Bi-Monthly	Bi-Monthly	As per noxious weeds program
<b>Maintenance of taps /plumbing</b>			Act on service request or on inspection	N/A

**Note.**

Roadside vegetation is by managed using Councils Roadside Management Guide. Whilst at present Country Energy maintain trees and other vegetation under powerlines.

Moved: Cr Parsons      Seconded: Cr Newman

### **36.09/13 RESOLUTION**

That Council endorses the nominations of Wendy Mather (as the Deepwater Community Representative) and Leigh Spencer as members of the Glen Innes Severn Cemetery Committee.

**CARRIED**

### **9.32 Open Spaces: Open Space Hierarchy Review**

**REPORT FROM: DIRECTOR OF INFRASTRUCTURE SERVICES**

**Author: Vanessa Menzie – Director of Infrastructure Services**

Moved: Cr Parsons      Seconded: Cr Newman

### **37.09/13 RESOLUTION**

1. That Council advertises the draft Open Space Hierarchy, attached as Annexure K to the Business Paper, for a period of not less than 28 days for public comment.
2. That any public submissions be considered and the appropriate changes made to the draft Open Space Hierarchy following the consultation period, and a further report be furnished to Council for consideration prior to adoption of the plan.
3. That, in the event of no significant comments being received during the public display period, the plan becomes the adopted Open Space Hierarchy.

**CARRIED**

### **9.33 Corporate Management: CBD Revitalisation**

**REPORT FROM: DIRECTOR OF INFRASTRUCTURE SERVICES**

**Author: David Dadley – Project Manager – CBD Revitalisation**

Moved: Cr Parsons      Seconded: Cr Graham

### **38.09/13 RESOLUTION**

1. That Council notes the information in this report.
2. That a Councillor Workshop be held on 17 October 2013 at 5.00pm to provide for an opportunity for in-depth discussion of the options considered in the body of the report, including the concrete core drilling test results and quotations received from grouting contractors, pertaining to the overall Central Business Development revitalisation project.

**CARRIED**



### **9.32 Open Spaces: Open Space Hierarchy Review**

**REPORT FROM: DIRECTOR OF INFRASTRUCTURE SERVICES**

**Author: Vanessa Menzie – Director of Infrastructure Services**

#### **ANNEXURE K**

#### **PURPOSE**

The purpose of this report is for Council to approve a revised draft hierarchy and associated draft service levels for open space management, for the purpose of public exhibition.

#### **BACKGROUND**

A report was presented to the March 2013 Council meeting presenting a draft Open Spaces Hierarchy for Council's information.

Following that Council Meeting, informal feedback was sought from the Open Spaces Committee as well as both the Deepwater and Emmaville Beautification Committees, and the draft hierarchy is now presented for Council's adoption.

**(a) Relevance to Integrated Planning and Reporting Framework**

Council is required to develop Asset Management Plans that inform Council's 10 year Long Term Financial Plan.

**(b) Financial Considerations**

The recommended Open Spaces Hierarchy is based on Council's (predicted) 10 year financial resources.

#### **COMMENTARY**

The Hierarchy has been modified to include a very low service level called "Copper", and the following open spaces have been changed from Bronze to Copper:

- Beardy Waters Woodland;
- Dundee Sportsground;
- Pinkett Recreation Ground;
- Red Range Sportsground;
- Glencoe Sportsground;
- Stonehenge Recreation Grounds (except the playground which is silver).

The Wellingrove Fossicking Reserve and council-owned vacant land have also been included in the revision at Copper and Bronze levels respectively.

Deepwater Oval and Emmaville Oval have both been changed to Bronze in the centre and Silver in the surrounds.

Refer to Annexure K for the full description of the hierarchy and service levels for each open space and the changes.

**(a) Governance/Policy Implications**

Once adopted, the Open Space Hierarchy and service levels need to be incorporated into the Asset Management Plans (AMP), which form part of Council's suite of Integrated Strategic Planning documents.

**(b) Legal Implications**

From a risk management perspective, adopting a hierarchy with service levels that are sustainable minimises Council's risk exposure and provides a defensible position.

**(c) Social Implications**

The proposed hierarchy attempts to maximise the common good, in directing the bulk of Council's open space expenditure to areas with the most use.

**(d) Environmental Implications**

The proposed categorisation of open space recognises the built and natural environmental value of open space e.g. cemeteries classified as heritage and conservation.

**(e) Economic/Asset Management Implications**

The 10 year Financial Plan has been based on historical maintenance budgets. Setting service levels is an iterative process to determine a sustainable position. For instance, if budgets are not to be increased above historical figures, but a higher level of service is desired for a particular open space category, then it would be necessary to adjust down the level of service in other open space areas.

**CONCLUSION**

It is recognised that open spaces are vital to the community for a range of purposes, and are a valuable green asset. The proposed draft open space hierarchy and classification system attempts to match maintenance service levels to areas that deliver for the common good and cater for multiple uses of open space.

**RECOMMENDATION**

- 1. That Council advertises the draft Open Space Hierarchy, attached as Annexure K to the Business Paper, for a period of not less than 28 days for public comment.**
- 2. That any public submissions be considered and the appropriate changes made to the draft Open Space Hierarchy following the consultation period, and a further report be furnished to Council for consideration prior to adoption of the plan.**
- 3. That, in the event of no significant comments being received during the public display period, the plan becomes the adopted Open Space Hierarchy.**

# **Annexure K**

***Glen Innes Severn Council Meeting***

***26 SEPTEMBER 2013***

## **DRAFT OPEN SPACE HIERARCHY**

### **REGIONAL**

OPEN SPACE NAME	ADDRESS	MAJOR FUNCTION	SERVICE LEVEL
<b>Anzac Park</b>	East and West Avenue Glen Innes	Park	Platinum
<b>Centennial Parklands (main Area)</b>	Watsons Drive Glen Innes	Park	Platinum
<b>King Edward Park</b>	East Avenue Glen Innes	Park	Platinum
<b>Lions Park</b>	Ferguson Street Glen Innes	Park	Platinum
<b>Veness Park</b>	East and West Ave Glen Innes	Park	Gold
<b>King George Oval</b>	Wentworth Street Glen Innes	Sport	Gold

### **DISTRICT**

OPEN SPACE NAME	ADDRESS	MAJOR FUNCTION	MAINTENANCE SCHEDULE
<b>Emmaville Swim Centre</b>	Park Street Emmaville	Park	Gold
<b>Glen Innes Swim Centre</b>	West Avenue Glen Innes	Park	Gold

<b>Meade Park</b>	Potter Street Glen Innes	Sport	<b>Gold</b>  As per lease agreement – Council currently mowing to Gold standard
<b>Rugby Park</b>	Grey Street Glen Innes	Sport	<b>Gold</b>  As per lease agreement – Council currently mowing to Gold standard
<b>Wilson Park</b>	Grey Street Glen Innes	Sport	<b>Gold</b>

## LOCAL

OPEN SPACE NAME	ADDRESS	MAJOR FUNCTION	MAINTENANCE SCHEDULE
<b>Apex Park</b>	Oliver Street Glen Innes	Park	Silver
<b>Apex Park</b>	Severn Street Deepwater	Park	Silver
<b>Bicentennial Park</b>	Glencoe Street Glencoe	Park	Silver
<b>King George Park</b>	West Avenue Glen Innes	Park	Silver
<b>Beardy Waters Woodland</b>	Gwydir Highway East	Conservation and heritage	<b>Bronze</b> Copper
<b>Deepwater Cemetery</b>	Nant Park Road Deepwater	Conservation and heritage	Silver

<b>Dundee Cemetery</b>	New England Highway Dundee	Conservation and heritage	Silver
<b>Emmaville Cemetery</b>	Cadell Street Emmaville	Conservation and heritage	Silver
<b>Glen Innes Cemetery</b>	Grafton Street Glen Innes	Conservation and heritage	Silver
<b>Red Range Cemetery</b>	Cemetery Road Red Range	Conservation and heritage	Silver
<b>Wellingrove Cemetery</b>	Maids Valley Road Wellingrove	Conservation and heritage	Silver
<b>Glencoe Cemetery</b>	New England Highway Glencoe	Conservation and heritage	Silver
<b>Centennial Parklands (Back Area)</b>	Watsons Drive Glen Innes	Park	Bronze
<b>Lynch Oval</b>	Lang Street Glen Innes	Sport	Silver
<b>Deepwater Oval</b>	Fraser Street Deepwater	Park	Silver - surrounds Bronze - oval
<b>Equestrian Park</b>	Hunter Street Glen Innes	Sport	Silver – main area Bronze – back area
<b>Parkers Place</b>	Grey Street Glen Innes	Urban Public Space	Gold
<b>Skate Park (Coronation Park)</b>	Taylor Street Glen Innes	Park	Gold



<b>Yarraford Road Reserve</b>	New England Highway North Beardy River	Landscape and amenity	Bronze
<b>Emmaville Oval</b>	Park Street Emmaville	Park	Silver - surrounds Bronze - oval
<b>Emmaville Park</b>	Park Street Emmaville	Park	Silver
<b>Gadens Park</b>	Ferguson Street Glen Innes	Landscape and amenity	Silver
<b>Gleninda Estate Park</b>	Coronation Avenue Glen Innes	Landscape and amenity	Silver
<b>Mellings Park</b>	Coronation Avenue Glen Innes	Park	Silver
<b>O'Shea Park</b>	Lambeth Street Glen Innes	Park	Silver
<b>Quinton Park</b>	Lambeth Street Glen Innes	Park	Silver
<b>Quota Park</b>	West Avenue Glen Innes	Park	Silver
<b>Rotoract Park</b>	Robinson Avenue Glen Innes	Park	Silver
<b>Aqua Park</b>	Aqua Park Road	Landscape and amenity	Bronze Copper

<b>Blair Hill Reserve</b>	Glen Legh Road	Landscape and amenity	Bronze Copper
<b>Mount Mitchell Reserve</b>	Mount Mitchell Road	Landscape and amenity	Bronze Copper

### URBAN PUBLIC SPACE (HAS NO HIERARCHY)

OPEN SPACE NAME	ADDRESS	MAJOR FUNCTION	SERVICE LEVEL
<b>Town Entrances – Glen Innes</b>	Gwydir Highway New England Highway	Urban public space	Platinum
<b>Grey Street CBD</b>	Grey Street	Urban public space	Platinum
<b>Church Street Median</b>	Church Street Glen Innes	Urban public space	As per Approved Service Level Agreement

### OTHER PUBLIC SPACES limited service provided

OPEN SPACE NAME	ADDRESS	MAJOR FUNCTION	SERVICE LEVEL
<b>Wellingrove Fossicking Reserve</b>	Wellingrove Road	Fossicking	Copper
<b>Vacant land under the ownership/control of Council</b>	Various	Undeveloped	Bronze

<b>Dundee Sportsground</b>	<b>Severn River Road Dundee</b>	<b>Sport</b>	<b>Bronze</b>  Council does not maintain this open space
<b>Pinkett Recreation Ground</b>	<b>Pinkett Road Pinkett</b>	<b>Sport</b>	<b>Bronze</b>  Council does not maintain this open space
<b>Red Range Sportsground</b>	<b>Vincent Street Red Range</b>	<b>Sport</b>	<b>Bronze</b>  Council does not maintain this open space
<b>Glencoe Sportsground</b>	<b>New England Highway Glencoe</b>	<b>Sport</b>	<b>Bronze – Council slashes only</b>
<b>Stonehenge Recreation Grounds</b>	<b>New England Highway Stonehenge</b>	<b>Sport</b>	<b>Bronze</b>  Silver - playground  Copper - other

## ***DRAFT MAINTENANCE RESPONSE LEVELS OF SERVICE***

Glen Innes Severn Council prides itself on the condition of its parks. In order to reach community expectations and statutory and risk management requirements a park maintenance regime has been determined. The regime has been determined that meets or exceeds these requirements and expectations yet is sustainable and affordable.

The schedule of maintenance will be based on the classification of the park or reserve. These maintenance schedules will be used to determine the level of funding for open space management.

It must be noted that there are some areas maintained by community committees. These include Dundee Cemetery, Dundee Sportsground, Emmaville Cemetery, Glencoe Cemetery, Glencoe Sportsground, Pinkett Recreation Ground, Red Range Sportsground, Stonehenge Recreation Ground and Wellingrove Cemetery. An approved contractor currently maintains the Church Street Median Gardens and Beardie Woodlot is maintained voluntarily by the Glen Innes Correctional Centre.

## REGIONAL OPEN SPACE

MAINTENANCE ITEM	PLATINUM	GOLD
<b>Park/Reserve Inspection</b>	Twice weekly	Monthly
<b>Playground Inspection</b>	Weekly	Monthly
<b>Mowing</b>	Weekly	Weekly
<b>Litter Removal</b>	Twice Weekly	Weekly
<b>Bin Emptying</b>	Weekly	Weekly
<b>Cleaning of Toilets</b>	Daily	Daily
<b>Cleaning of BBQ's</b>	Weekly	N/A
<b>Weeding of garden beds</b>	Bi monthly	N/A
<b>Fertilising</b>	Flower beds monthly or new tree plantings annually	New tree plantings annually
<b>Mulching</b>	Annually	N/A
<b>Pest Management</b>	Annually	Annually
<b>Other Infrastructure</b>	On-going	On-going
<b>Line marking</b>	Sport Specific	Sport Specific
<b>Tree Replacement/Maintenance</b>	Ongoing	Ongoing
<b>Weed spraying</b>	Bi-Monthly	Bi-Monthly
<b>Maintenance of taps /plumbing</b>	Act on service request or on inspection	Act on service request or on inspection

## DISTRICT OPEN SPACE

MAINTENANCE ITEM	GOLD
<b>Park/Reserve Inspection</b>	Monthly
<b>Playground Inspection</b>	Monthly
<b>Mowing</b>	Weekly during season
<b>Litter Removal</b>	Weekly
<b>Bin Emptying</b>	Weekly
<b>Cleaning of Toilets</b>	Twice Weekly
<b>Cleaning of BBQ's</b>	Weekly
<b>Weeding of garden beds</b>	N/A
<b>Fertilising</b>	N/A
<b>Mulching</b>	N/A
<b>Pest Management</b>	Annually
<b>Other Infrastructure</b>	On-going
<b>Line marking</b>	Sport Specific
<b>Tree Replacement/Maintenance</b>	Ongoing as necessary
<b>Weed spraying</b>	Bi-Monthly
<b>Maintenance of taps /plumbing</b>	Act on service request or on inspection



## LOCAL OPEN SPACE

MAINTENANCE ITEM	GOLD	SILVER	BRONZE	COPPER
<b>Park/Reserve Inspection</b>	Monthly	Monthly	6-monthly	Annually
<b>Playground Inspection</b>	Monthly	Monthly	N/A	N/A
<b>Mowing/slashing</b>	Weekly	Monthly	Twice-yearly or Upon request RFS/safety	Upon request RFS/safety
<b>Litter Removal</b>	Weekly	Monthly	Upon request	N/A
<b>Bin Emptying</b>	Weekly	Weekly	Monthly	N/A
<b>Cleaning of Toilets</b>	Daily	Weekly	N/A	N/A
<b>Cleaning of BBQ's</b>	N/A	N/A	N/A	N/A
<b>Weeding of garden beds</b>	N/A	N/A	N/A	N/A
<b>Fertilising</b>	New tree plantings annually	N/A	N/A	N/A
<b>Mulching</b>	N/A	N/A	N/A	N/A
<b>Pest Management</b>	Annually	Act on service request.	Act on complaint.	Act on complaint.
<b>Other Infrastructure</b>	On-going	None	None	None
<b>Line marking</b>	Sport Specific	N/A	N/A	N/A
<b>Tree Replacement/Maintenance</b>	Ongoing	Ongoing as necessary	Project specific	Project specific

<b>Weed spraying</b>	Bi-Monthly	Bi-Monthly	As per noxious weeds program	As per noxious weeds program
<b>Maintenance of taps /plumbing</b>	Act on service request or on inspection	Act on service request or on inspection	Act on service request or on inspection	N/A

## URBAN PUBLIC SPACE – FOOTPATHS, NATURESTRIPS and MEDIANS

(Mowing includes whipper-snipping)

MAINTENANCE ITEM	PLATINUM	GOLD	SILVER	BRONZE
<b>Mowing</b>	Weekly	Weekly during season	Monthly	Slash twice annually/RFS Request
<b>Slashing</b>	Weekly	Fortnightly	Monthly	Slash twice annually/RFS Request
<b>Litter Removal</b>	Twice Weekly	Weekly	Fortnightly	N/A
<b>Bin Emptying</b>	Weekly	Weekly	Weekly	N/A
<b>Weeding of garden beds</b>	Bi monthly	N/A	N/A	N/A
<b>Fertilising</b>	Flower beds monthly or new tree plantings annually	New tree plantings annually	N/A	N/A
<b>Mulching</b>	Annually	N/A	N/A	N/A

<b>Pest Management</b>	Annually	Annually	Annually	Act on complaint.
<b>Other Infrastructure</b>	On-going	On-going	Ongoing	None
<b>Tree Replacement/Maintenance</b>			Ongoing as necessary	Project specific
<b>Weed spraying</b>	Bi-Monthly	Bi-Monthly	Bi-Monthly	As per noxious weeds program
<b>Maintenance of taps /plumbing</b>			Act on service request or on inspection	N/A

**Note.**

Roadside vegetation is by managed using Council's Roadside Management Guide. Whilst at present Essential Energy maintains trees and other vegetation under powerlines.