



Special Variation Application Form

Part B Supporting Documents

Item	Contents	Item	Comment
1	Relevant extracts from the Community Strategic Plan	1.1	Extract from Long Term Financial Plan 2014/15 - 2023/24 (pages 2 & 3)
		1.2	Extract from Delivery Program 2013/14 – 2016/17 (pages 7 - 9)
2	Delivery Program	2.1	Copy of Delivery Program 2013/14 – 2016/17 (Adopted 20 February 2014)
3	Long Term Financial Plan	3.1	Copy of LTFP 2014/15 – 2023/24 (Adopted 20 February 2014)
4	Relevant extracts from the Asset Management Plan	4.1	Copy of Draft Bridge Asset Management Plan
5	TCorp report on financial sustainability	5.1	Copy of TCorp Report (12 March 2013)
6	Contribution Plan documents (if applicable)		Not Applicable
7	Media releases, public meeting notices, newspaper articles, fact sheets relating to the rate increase and special variation	7.1	Community Engagement Strategy – Phase One
		7.2	Community Engagement Strategy – Phase Two
		7.3	PowerPoint Presentation
		7.4	Ratepayer Factsheet

8	Community feedback (including surveys and results if applicable)	8.1	<p>Extracts from Community Satisfaction Survey 2013</p> <p>Part 4: The hypothetical \$5 million grant</p> <p>Part 5: Roads, bridges and rate variations</p>
9	Hardship Policy	8.2	Community Engagement – Phase One – Summary & Submissions (Written)
10	Past Instruments of Approval (if applicable)	8.3.1	Community Engagement – Phase Two – Summary of Submissions (Telephone)
11	Resolution to apply for the special variation	8.3.2	Community Engagement – Phase Two – Summary of Submissions (Written)
12	Resolution to adopt the Delivery Program and Long Term Financial Plan	8.3.3	Community Engagement – Phase Two – Submissions (Written)
9	Hardship Policy	9.1	Copy of Draft Rates Hardship Policy (Adopted 30 January 2014)
10	Past Instruments of Approval (if applicable)		Not Applicable
11	Resolution to apply for the special variation	11.1	Copy of Council Minute 17/13 (11 December 2013)
12	Resolution to adopt the Delivery Program and Long Term Financial Plan	11.2	Copy of Council Minute 89/14 (20 February 2014)
12	Resolution to adopt the Delivery Program and Long Term Financial Plan	12.1	Copy of Council Minute 92/14 (20 February 2014)