

It should be noted that "individual persons" who fails to fulfill the "primary duty" under the WH&S Act by not complying with this policy can be personally liable for a fine of up to \$100,000 under the Division 5, Section 32 of NSW Work Health and Safety Act 2011.

It should also be noted that employees couldn't be disciplined because they smoke away from the workplace, during their own time.

10:58 a.m. Councillor Wales left the meeting.

Civic Centre Air-conditioning

THAT further investigation is undertaken by AC Contractors to rectify this concern.

Fire Service

THAT Senior Management review terms of contract for agreed service levels AND a new Tender document be developed for Annual Fire Services inspection and maintenance for 2013/14.

CLEANING SERVICE CONTRACT

THAT the Director Environmental and Planning Services conduct a full review of Cleaning Service Contract terms and conditions to determine what level of cleaning is meant to be provided at the various facilities and building security responsibilities not being carried out at public toilet blocks.

Revised Risk Management/Assessment matrix, Version 6.0

THAT the revised Risk Management/Assessment Matrix be distributed via email and hand delivery to HSR's and management for consideration and comment AND relevant information passed to WHS Coordinator before implementation.

POLICY AND RESOURCE COMMITTEE

433/12 RESOLVED on the motion of Councillors Schirmer and Shields that the minutes of the Policy and Resource Committee meeting held on Tuesday, 11 December 2012 be adopted inclusive of:-

APOLOGIES

THAT the apologies received from Councillors PI Miegel and NW Wales APM be accepted.

1. HOWLONG PLANT - LOWE SQUARE TRACTOR

THAT Council source funds for a replacement tractor at Lowe Square Howlong from the Howlong Town Improvement Fund and that this item then be included as part of Council's Plant and charged as per the internal plant rates.

2. INTEGRATED PLANNING AND REPORTING

THAT Council undertake a minor review of its Integrated Planning and Reporting requirements including the Operational Plan and Delivery Program to be adopted by 30 June 2013.

3. IPART

THAT Council apply to IPART for a special rate variation above the rate pegging limit to a total of 7% for the 2013/2014 financial year.

AUSTRALIA DAY COMMITTEE

434/12 RESOLVED on the motion of Councillors Davey and Schirmer that the minutes of the Australia Day Committee meeting held on Friday, 14 December 2012 be adopted inclusive of:-

APOLOGIES

THAT the apologies received from Councillors NW Wales and PI Miegel be accepted.

CITIZEN OF THE YEAR AWARDS

COROWA

THAT the 2013 Citizen of the Year for Corowa & District be Mr Ronald James (Jim) Walliss.

HOWLONG

THAT the 2013 Citizen of the Year for Howlong & District be Mrs May Goodear.

YOUNG CITIZEN

THAT the 2013 Young Citizen of the Year for Howlong & District be Mr Samuel Robertson.

MULWALA

THAT the 2013 Citizen of the Year for Mulwala & District be Mr Vin Slattery.

2013 AUSTRALIA DAY AMBASSADOR

Mr Jeremy (Rollo) Rolleston who works in banking and finance, rugby professional and Olympic Bobsleighbing is the Shires 2013 Australia Day Ambassador.

AUSTRALIA DAY 2013 PROGRAMS

As Australia Day falls on the Federation Festival weekend it is proposed to change the timing of the venues to enable the Australia Day Ceremony to form part of the Federation Festival morning activities. Therefore the first ceremony will commence at Mulwala instead of Corowa as in previous years.

THAT the Australia Day Programs for 2013 be along the lines of previous years including:-

Australia Day Prayer, Flag Raising Ceremony, Citizen of the Year Awards, Australia Day Ambassador Address with the Mulwala celebrations commencing at 8.00 am, Corowa at 10.30 am and Howlong at 1.00 pm.

DELEGATES' REPORTS.

Councillor Davey reported on the Internal Audit Committee, SUBPACT, Mulwala Progress Association, and Australia Day Committee meetings.
Councillor Palmer reported on the Border Trust and Landcare meetings.

PRESENT.

The Mayor, Councillor FT Longmire, (Chairperson), Councillors WB Bott AM, DJ Davey, GJ Law, GJ Poidevin, MS Shields and NW Wales APM.

ALSO PRESENT.

Mr BJ Corcoran (General Manager), Mr B Parr (Director Environmental Services), Mr JJ Babbs (Director Engineering Services) and Ms KJ Kay (Director Corporate and Community Services).

APOLOGIES.

223/12 RESOLVED on the motion of Councillors Law and Shields that the apologies received from Councillors JE Doyle and FM Schirmer be accepted and leave of absence granted.

1. OLD COUNCIL CHAMBERS

The meeting commenced with an inspection of the old Council Chambers.

The meeting reconvened at the Civic Centre Council Chambers at 4.54 p.m.

CORPORATE AND COMMUNITY SERVICES REPORT

2. INTEGRATED PLANNING AND REPORTING

COMMUNITY STRATEGIC PLAN, 2022

224/12 RESOLVED on the motion of Councillors Law and Poidevin that Council adopt the final Community Strategic Plan.

REVIEW OF DELIVERY PROGRAM AND OPERATIONAL PLAN SUBMISSIONS

Domestic Waste Management

225/12 RESOLVED on the motion of Councillors Bott and Shields that Section 496 charges be standardised across all towns being \$40.00 and Section 502 User charges at \$230.00.

Councillor Bott left the meeting at 5.43 p.m.

Larmer Street Howlong

226/12 RESOLVED on the motion of Councillors Shields and Law that the Larmer Street Howlong project be moved forward to the 2012/2013 financial year.

DELIVERY PROGRAM AND OPERATIONAL PLAN

227/12 RESOLVED on the motion of Councillors Poidevin and Davey that Council adopt the 2012/2013 Operational Plan with a 3.6% rate increase, the Delivery Program and Revenue Policy taking into account the following amendments:

- (i) Section 496 charges be standardised across all towns being \$40.00 and Section 502 User charges at \$230.00.
- (ii) Larmer Street Howlong project be moved forward to the 2012/2013 financial year.

LONG TERM FINANCIAL PLAN

228/12 RESOLVED on the motion of Councillors Poidevin and Shields that Council adopt the "Planned" version of the Long Term Financial Plan.

WORKFORCE STRATEGIC PLAN

229/12 RESOLVED on the motion of Councillors Poidevin and Davey that Council adopt the Workforce Strategic Plan.

REVIEW OF THE ASSET MANAGEMENT PLAN

The final Asset Management Plans were noted.

COMMITTEE OF THE WHOLE

230/12 RESOLVED on the motion of Councillors Davey and Law that Council form itself into a Committee of the Whole and move into Closed Committee to discuss the future of 233 Honour Avenue, Corowa. (Under Section 10A(1) 6(c) Commercial Matters – Council's Code of Meeting Practice).

233 HONOUR AVENUE, COROWA

RECOMMENDED that Council complete the required maintenance on the property up to \$10,000 AND that the building be cleaned regularly AND that Council allow the property to be sold in two parts or as a whole.

COUNCILLORS POIDEVIN AND SHIELDS

OPEN COMMITTEE

231/12 RESOLVED on the motion of Councillors Poidevin and Law that Council move to Open Committee and report business from the Closed Committee of the Whole.

233 HONOUR AVENUE, COROWA

232/12 RESOLVED on the motion of Councillors Poidevin and Shields that Council complete the required maintenance on the property up to \$10,000 AND that the building be cleaned regularly AND that Council allow the property to be sold in two parts or as a whole.

The meeting terminated at 6.55 p.m.

CONFIRMED: 17 July 2012.

MAYOR: _____

PRESENT.

The Mayor, Councillor FT Longmire, (Chairperson), Councillors WB Bott AM, DJ Davey, GJ Law, GJ Poidevin, FM Schirmer, MS Shields and NW Wales APM.

ALSO PRESENT.

Mr BJ Corcoran (General Manager), Mr B Parr (Director Environmental Services), Mr JJ Babbs (Director Engineering Services) and Ms KJ Kay (Director Corporate and Community Services).

APOLOGIES.

179/12 RESOLVED on the motion of Councillors Schirmer and Shields that the apology received from Councillor JE Doyle be accepted and leave of absence granted.

1. INTEGRATED PLANNING AND REPORTING

DRAFT DELIVERY PROGRAM AND OPERATIONAL PLAN

180/12 RESOLVED on the motion of Councillors Shields and Law that the Draft Delivery Program, Operational Plan and Revenue Policy including a 3.6% general rate rise for the 2012/13 financial year with the proposed 7% rate increase inclusive of any rate pegging for the 2013/2014 – 2015/2016 financial years be adopted and placed on public exhibition for 28 days.

COMMITTEE OF THE WHOLE

181/12 RESOLVED on the motion of Councillors Poidevin and Shields that Council form itself into a Committee of the Whole and move into Closed Committee. (Under Section 66(6) (a) Staff Matters - Council's Code of Meeting Practice.)

2. STAFF MATTER

Council in Committee discussed a number of staff issues. There were no recommendations.

OPEN COMMITTEE

182/12 RESOLVED on the motion of Councillors Poidevin and Wales that Council move to Open Council.

The meeting terminated at 3.55 p.m.

CONFIRMED: 19 June 2012.

MAYOR: _____